

CRUDWELL PARISH COUNCIL

LOCAL GOVERNMENT ACT 1972

**You are summoned to attend the Annual Meeting of Crudwell Parish Council on
14th May 2024 in Crudwell Village Hall (Committee Room) at 7 pm**

<http://www.crudwell-pc.gov.uk> Lisa Dent – Crudwell Parish Clerk parish.clerk@crudwell-pc.gov.uk

Lisa Dent 10th May 2024

AGENDA

1. Election of Chair - To receive nominations. Chair to be elected following vote.
2. Election of Vice Chair – To receive nominations. Vice Chair to be appointed following vote.
3. Apologies and absence to record
4. Public Speaking
5. Declarations of Interests on items on the agenda
6. Approval of Minutes from April 2024
7. To note Matters Arising and determine next steps

8. Finance, insurance and governance
 1. To review and adopt revised Standing Orders from NALC Model Standing Orders 2018 updated April 2022
 2. To ratify and note change to banking authorisation – authorisation level increased to X3
 3. To note year end out-turn and consider earmarked reserves
 4. To note: CIL monies unused. Received March 2023 - £1124.73
 5. Crudwell Church – to note and consider church wardens request to contribute towards grass cutting and agree next steps/funding
 6. Crudwell Church – to note and consider church wardens request to survey and make repairs to lychgate or to consider financial contribution and agree next steps/funding
 7. Insurance – to review policy for 24-25 and note new playground fencing has been added to asset register

 8. To note: Solar Farm meeting to clarify split of community benefit payment of around 70% to Kemble and Ewen Parish Council and 30% Crudwell Parish Council.
 9. To resolve accounts for payment
 10. Audit:
 1. To resolve: Governance Statement as per AGAR Part 3
 2. To resolve: Bank Internal audit report from Auditing Solutions
 3. To resolve: Accounting Statements
 4. To resolve: Year-end bank reconciliation
 5. To resolve: Variances
 6. To resolve: Notice/rights of inspection dates

10. Planning

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| 1. WC Ref: PL/2023/09595 Address: Land North of Tuners Lane, Crudwell, Malmesbury, SN16 9EN Comment by: 13/05/2024 / Extension agreed to 17/04/24 | Application: Full planning permission Erection of 25 residential dwellings and associated works |
| 2. WC Ref: PL/2024/03218 Address: Chelworth Farm House, Chelworth, Malmesbury, SN16 9SF Comment by: 10/05/2024 / Extension agreed to 17/5/24 | Application: Householder planning permission Conversion of Garage to accommodation to be used ancillary to the main dwelling, with associated works. |

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| <p>3. WC Ref: PL/2024/03612 Address: Barn at Land Adjacent to Quelfurlong, Crudwell, SN16 9SL Comment by: 22/05/2024</p> | <p>Application: Prior approval Part 3 Class Q: Agricultural buildings to dwellinghouses Conversion of Existing Barn at Quelfurlong Cottages Crudwell, SN16 9SL to Create 1 No dwelling</p> |
| <p>4. WC Ref: PL/2024/03526 Address: Pettifers, Crudwell, Malmesbury, SN16 9EW Comment by: 06/06/2024</p> | <p>Application: Change of use of two detached buildings comprising tourist accommodation associated with Pettifers Hotel to two detached residential dwellings.</p> |
| <p>5. WC Ref: PL/2024/03732 Address: Brooklyn, Crudwell, Malmesbury S N16 9EW Comment by: 31/05/2024</p> | <p>Application: Full planning permission Demolition and replacement of a single dwelling and annexe (Class C3) + associated works.</p> |
| <p>7. Appeal notice Wilts Council reference: PL/2023/09361 Address: Field Farm House, Eastcourt, Malmesbury, Wilts, SN16 9HP Coment by: 18th June 2024</p> | <p>Details: Removal of Section 106 Agreement in relation to N/05/03043/COU Inspectorate reference: APP/Y3940/W/24/3338782</p> |

8. Request Gullies team at Wiltshire Council – LHF1G

Henstridge House, Tetbury Lane - a mess and has exposed Gigaclear cable. Needs major work for a new drainage pipe to be fitted.

- 11. Wiltshire Council report
- 12. Neighbourhood Planning report
- 13. Community Report

14. Parish Matters

- 1. To note: Playground inspection report and any further actions
- 2. Annual Parish Meeting – venue and date
- 3. Awaiting delivery of portrait of King Charles III - to agree where to donate
- 4. Mapping of land ownership following from April 24 – any further actions or clarification required
- 5. Parish steward – allocate tasks
- 6. Stiles and footpaths – update on progress
- 7. SIDS – update on purchase of solar equipment
- 8. WOIC – What’s On in Crudwell – any progress on recruiting volunteer

15. Parish Council website project work update – meeting 20th May online with Clerk. Councillors welcome to attend.

DONM 18th June 2024

Adopt new financial regulations from NALC model received