

# CRUDWELL PARISH COUNCIL

Tuesday 5<sup>th</sup> June 2018 Crudwell Village Hall At 7.00 p.m.

**Present:** Cllr P Gilchrist (Chairman), Cllr T Fraser (Vice Chair) Cllr A Stewart, Cllr C Berry (Wilts Council), Cllr G Lawes

**1. Apologies for absence – Received and accepted for Cllr A Smith, Cllr S Grainger, Cllr M Credicott, Cllr J Stanford, Cllr J Capper**

## **2. Declarations of Interest in items on the Agenda**

To receive any declarations of interest in items laid out in this agenda in accordance with the Parish Council Code of Conduct - Cllr G Lawes Declared an Interest **Application Ref: 18/04271/FUL**

## **3. To confirm the Minutes of the Council Meeting held on Tuesday 1<sup>st</sup> May 2018**

<b>Resolution:</b> To approve Minutes from 1 <sup>st</sup> May 2018 as a proper record	Motion proposed: AS Seconded: GL
Clerk to file and upload onto Parish Council website.	All present in favour

## **4. Matters Arising from previous meeting minutes**

Data Protection policy for Parish Council website	Uploaded by Clerk
Request to cut back foliage	To be re-sent
Dog waste bins	Clerk in dialogue with Ollie Phipps
Downloaded info from SIDS to be forwarded.	From Cllr Gilchrist To Cllr Stewart.
Bins playground X 2.	Cllr Berry
Eastcourt and Chedglow noticeboards refurb. No response from SG.	Cllr Gilchrist to Cllr Grainger to progress.
Transport reply from NHP has been done by PG for NHP.	For info

## **5. Finance – to include**

- (1) Current bank balances Bus bank instant 09/05/18 £16,927.60 Treasurers 17/05/18 £19,733.08  
 (2) Income Groundwork UK NHP Grant £7,865.00, Bank interest £0.70

## **3) Accounts for payment**

Vision Planning	NHP Consultancy	£1155.00
Vision Planning	NHP Consultancy	£430.00
	Sub total	<b>£1585.00</b>
Fresh Air Fitness	Repair and Maintenance	£502.80
Clerk	Pay correction	£103.66
Clerk	May 2018	£381.84
	Sub total	<b>£485.50</b>
	Total to be approved/resolved	<b>£2573.30</b>
NHP expense	Mobile phone calls	<b>Cllrs wishes to review this and will be tabled for next meeting.</b>
Proposed by TF seconded by AS all present in favour to issue payments as above.	<b>£1670.75</b>	

## **(4) Review intern audit report**

Action plan has been completed, Clerk salary correction has been made this month, standing orders are in the process of review. VAT reclaims are to be made every 3 months (quarter).

## **(5) One allotment available for rent (to be posted in What's On and website).**



(6) Crudwell School Award –Clerk to clarify details with Crudwell School and it was approved that £100 can be withdrawn from account to be split between £10 book tokens per class and remainder as a donation.

Clerk to clarify with school

Clerk

## 6. Planning:

**Application Ref:** 18/02376/FUL Application for Full Planning **Proposal:-** Installation of pergola to rear of classroom

**At:** Crudwell Church Of England Primary School, Crudwell, Malmesbury, Wiltshire, SN16 9ER

**Comments to be received by: 28 Jun 18 Crudwell Parish Council commented:** No Comment

**Application Number:** 18/04306/FUL **Site Location:** Meadowbank Crudwell Wilts SN16 9EU

**Proposal:** Extend bungalow rearwards and including attic conversion

**Comments to be received by: 15 Jun 18 Crudwell Parish Council commented:**

**Crudwell Parish Council commented:** 1. No Comment 2. Plans to not reflect the wording/description used. Drawing 18/0701 Site Plan Proposed

## Cllr G Lawes Declared an Interest,

**Application Ref:** 18/04271/FUL Application for Full Planning **Proposal:-** Single storey side extension.

**At:** 1 Pear Tree Cottages, The Street, Crudwell, SN16 9ES **Comments to be received by: 08 Jun 18**

**Crudwell Parish Council commented:** No Comment.

**Note: Planning appeal Ravenscourt – Refused. Notice received.**

## 7. Wilts Council Report (Cllr Berry) – Standing Item

Strategic Plan could not be agreed by cabinet allowing more time to deal with proposed planning to Ridgeway. Ravenscourt appeal received. Proposal for 4 houses Oaksey has been refused and will probably go to Appeal. Universal services remain under pressure, money diverted to adult social care. Current paper going through re licensed cab rates, under discussion will the rate charging system which the Council sets.

## 8. Neighbourhood Plan (standing item)

(1) Update on progress from Neighbourhood Plan Steering Group. Cllr Credicott sent report (was not in attendance).

On the NHP, the open day after the Parish Annual Meeting was a great success with over 80 people attending over the day and we had a lot of positive feedback. Following on from that, the Focus Groups for Design and Development, Environment, Transport and Infrastructure and Community have now drafted their reports based on the feedback on the day and the field work that they had already undertaken. The Steering Group will be meeting at my house on Wednesday (not sure if I will be back from Chester in time but they will start without me!) to review this and from there we will start the process of pulling the draft plan together. We will give the PC the initial draft before we publicise.

The NHP Steering Group were also very grateful for the support of the PC in signing the letters to Wiltshire Council post the last Cabinet meeting when Councillor Sturgis, in particular, seemed ill informed of our progress on the NHP and was quite dismissive of the work done so far. It is our aim to get the plan to Regulation 14 by the end of the summer and push hard for support from WC to help us get the Plan to Regulation 16 before the Inspector considers the Wiltshire Draft Site Allocation Plan.

(2)

Site allocations letter submitted re Cabinet Meeting 15<sup>th</sup> May 2018

**Emailed and posted to recipients.**

## 9. Parish Matters

### (1) Swillbrook

Communication/photos has been received from Mr McWilliam who is preparing report for the next FWG Meeting in July

Clerk to request copy is sent to Clerk who will forward on to Councillors.

To advise Mr McWilliam we welcome input into potential flooding areas such as Swillbrook but also Goosey Corner, Chedglow, Tetbury Lane, The Butts to be covered also.

Clerk to draft for PG.



Communication received from a concerned resident regarding the plant-choked condition of the Swillbrook area as a potential flood risk and it was acknowledged we need to co-operate and work with Wiltshire Council to manage the area in the long term. The following action was agreed:-

To request Wilts Council monitors and manages their responsibilities in the Wilts Council area between the two bridges with co-operation and preparedness to deal with their riparian rights and meet their obligations.	Clerk to draft. Direct letter to Jane Scott, cc to Alastair Cunningham and cc CB).
To action the clearance of Parish Council owned watercourse at Swillbrook (remove vegetation and disposal) , if £250 or less to action immediately	Proposed by PG seconded by AS and all present in favour.
Video clip made of water run-off from new housing development	GL to PG

The use of a digger and glyphosphates was discussed but it was felt this would not be the correct course of action. There had been no problems reported during the recent heavy rain which did flood the allotments.

<b>(2) Dog/general waste bin – Tuners Lane</b>	Clerk in dialogue re arrangements, charges.
<b>(3) Community Speedwatch</b> (one volunteer)	AS to Clerk, may be more volunteers from Crudwell School parents
<b>(4) Repair/Refurbishment of Notice Boards</b>	PG to SG re progress

#### **(5) Bus shelter improvements**

All scenarios regarding how to improve the shelter was discussed including:- 1. Moving the shelter - agreed by all present as not a practical or achievable solution 2. Toughened glass windows were agreed by all present as not practical as glass would become quickly obscured by residue from plants and road traffic and would require regular cleaning.

It was confirmed by Cllr Lawes that with no planning or building regulation requirements we can proceed with arrangements. It was agreed a viewing opening in the shelter at both ends would be used to aid visibility. Openings to be a standard size should in future a frame/glass be installed.	Cllr Lawes to progress
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#### **(6) Buses (consultation/Murcott)**

Emails had been received from J Etheridge and distributed to Councillors regarding large buses through narrow rural lanes in Murcott causing damage to verges due to the size of vehicles. It was agreed this is an issue for Highways Dept at Wiltshire Council and should be taken into account when the tender process is being reviewed.

Date of next bus consultation	Clerk to clarify and advise CB
Request for 30 mph limit to Murcott Lane	PG to bring to CATG.
Bus consultation – to request consideration be given to a bus service through Crudwell which would go direct to Kemble Station. (Currently have to transit in Cirencester to get to Kemble.)	Clerk to J Etheridge on this and the above actions.

#### **(7) Low level fencing/bollards to Village Green**

It was agreed this was an area which would benefit from improvement.

Quotes requested for low level fencing to protect the green and people on the green.	Cllr Fraser to progress.
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There being no further comments, the Chairman declared the meeting closed at 20.28.