

CRUDWELL PARISH COUNCIL

Tuesday 2nd May 2017 Crudwell Village Hall At 7.30 p.m.

Present: Cllr T Fraser, Cllr P Gilchrist, Cllr J Stanford, Cllr Berry, Cllr R Wilson

Present: Mrs A Smith

Public Participation – None.

1. Apologies for Absence – None.

2. Election of a Chairman

It was resolved to elect Councillor Stanford as Chairman of the meeting, proposed by CB and seconded by PG, and all Councillors present in favour.

3. Declaration of Interest – In accordance with S31 of the Localism Act 2011 and the Parish Councils Code of Conduct – Cllr Berry would decline to comment on planning.

4. Minutes from previous meeting April 2017

4.1 It was resolved that the Minutes from the previous Parish Council meeting held on Tues 4th April 2017 were approved as a true record and were signed by Chairman Cllr Stanford, proposed by CB and seconded RW and all present in favour.

4.2 It was resolved that the Minutes from Extraordinary General Meeting held Tues 2nd May at 7.00 p.m. were approved as a true record and were signed by Chairman Cllr Stanford, proposed by CB and seconded by TF and all present in favour.

5. Parish Councillor vacancies. 4 vacancies for Councillors, to be shown on the notice of meetings each month.

6. Matters to report not on the agenda – None

7. Finance – to include (1) accounts for payment and (2) current bank balances

Balance to 28th April 2017	Treasurers Account	£ 14,814.86
Balance to 28th April 2017	Business Bank	£ 22,915.77

7.1 Income –March 2017

Name	For	Date	£ Amount
Lloyds Bank	Interest	10.04.17	1.17
Wilts Council	Precept – 1 st payment	21.04.17	7603.00
	Total		£7604.17

7.2 Accounts for Payment & Chqs for signature

	For	£ Amount	Chq No
School donation/award 2017	Crudwell Primary School	100.00	DC
Auditing Solutions	Internal Audit 2017	204.00	
1. ICUK	Hosting Crudwell PC website	60.00	DD
WALC	Annual subscription	414.47	
Creative Play	Extra piece to play unit	482.40	
April 2017	Clerks payment	313.40	
	Total	2127.85	

1. By direct debit 13.04.17

7.3 Signatories to Lloyds account – The form was signed and Cllr Gilchrist will post to Lloyds Bank to start the revision of the bank mandate to add Cllr Gilchrist as payment signatory.

7.4 Clerk overpayment May 2016 to March 2017 £22.87. This was an error by the Clerk in the correct hourly payment being used and has now been corrected. It was proposed by Cllr Fraser and seconded by Cllr Wilson that this amount is written off as a salary expense and all present were in favour.

PG
4-7-17

7.5 School donation/awards payment 2017. It was resolved that this will follow the same format as previous years in 7 X £10 book tokens and a £30 donation to Crudwell School. The book tokens are used as prizes in the Citizen Awards and the Clerk will liaise with the school to prepare certificates for the winners. Cllr Fraser has issued the Clerk with £100 for these arrangements.

7.6 Clerk will prepare interim VAT reclaim for end of May 2017.

9. Items for Decision – To delegate powers to Clerk whilst Crudwell Parish Council awaits elections re-run

9.1 This items was brought forward to follow finance.

It was proposed by Cllr Berry and seconded by Cllr Stanford that the Clerk is issued with delegated powers to complete such payments as to maintain services contracted for until such time as the Parish Council is reinstated.

It was proposed by Cllr Berry and seconded by Cllr Stanford that future payments as listed are approved by the Council and that payment will be made via the bank signatories as delegation of powers.

Company	For	Amount
Insurance	Annual Parish Insurance	Awaiting proposals, approved if not more than 10% increase on last years premium
Iverde	Grass cutting 2 cuts 4 th & 28 th April 17	£221.84 + VAT
Iverde	Treeworks identified during inspection report	£610.00 + VAT
Creative Play	Addition of bridge to multi play unit	£482.40 incl VAT
Clerk salary & expenses	May 2017	Approx £350.00
Village Hall	2 months Rental including APM	£52.80
Melcourt	Safety Playbark – see April PCM	To be advised

8. Planning

Treeworks

8.1 Application Ref: 17/03456/TCA

Application for Work to Trees in a Cons Area

Proposal:- Crown Lift 3 Sorbus on Tuners Lane and 1 Horse Chestnut, 1 Cherry and 1 Hawthorn on Rommel Lane to 2.4 Metres from Ground Level. **At:** 4 Rommel Cottages, Crudwell, Malmesbury, Wilts SN16 9EY

Comments to be received by: 01 May 2017 **No Comment**

Planning Applications

8.2 Application Number: 17/02323/FUL

Site Location: 35 The Dawneys Crudwell SN16 9HE

Applicant: Mr & Mrs Phil & Claire Buxton

Grid Ref: 395116 192669

Applicant Address: 35 The Dawneys Crudwell SN16 9HE

Proposal: Proposed two storey extension

Please send your comments by: 16/05/2017

Cllr Berry abstained from comment.

The Council feels both the design and materials are inappropriate and requested that Cllr Berry 'call in' this application, on behalf of Crudwell Parish Council.

8.3 Application Number: 17/03081/FUL

Site Location: 22 The Grove Chelworth Malmesbury Wiltshire SN16 9SS

Applicant: Mr & Mrs G Hilditch

Applicant Address: 22 The Grove Chelworth Malmesbury Wiltshire SN16 9SS

Proposal: Single Storey Extensions to Front and Rear, Garage Conversion and Associated

Please send your comments by: 16/05/2017 **No comment**

8.4 Application Number: 17/02746/FUL

Site Location: The Great Barn Eastcourt South and East to Flisteridge Hill Eastcourt SN16 9HN

Applicant: Mr & Mrs Whiteley **Applicant Address:** The Great Barn Eastcourt SN16 9HN

Proposal: External and internal alterations to a converted listed barn

Case Officer: Richard Sewell

Please send your comments by: 01/06/2017 **No comment**

*PT Curran
4.7.17*

8.5 Application Number: 17/03339/LBC LISTED BUILDING CONSENT

Site Location: The Great Barn Eastcourt South and East to Flisteridge Hill Eastcourt SN16 9HN

Applicant: Mr & Mrs Whiteley **Applicant Address:** The Great Barn Eastcourt SN16 9HN

Proposal: Alterations and replacement windows, enlarge gateway and new gates to be installed.

Various internal changes to walls and ballustrades

Please send your comments by: 01/06/2017

No comment

8.6 Application Number: 17/03293/FUL VIA EMAIL TODAY NO PLANS RECD

Site Location: Thyme Cottage Tetbury Lane Crudwell Wiltshire SN16 9HB

Applicant: Mr and Mrs West **Applicant Address:** Thyme Cottage Tetbury Lane Crudwell Wiltshire SN16 9HB

Proposal: Conversion of detached domestic outbuilding to dwelling

Case Officer: Richard Sewell

Please send your comments by: 23/05/2017

Crudwell Parish Council will provide comment on receipt of the plans and further information from Wiltshire Council Planning Dept. Clerk to forward.

8.7 Tree preservation order consultation TPO 2017/00003/IND - The Paddocks, Murcott, Nr Malmesbury, Wiltshire, SN16 9EX, sent under separate cover **No Comment**

8.8 Street Naming – The Ridgeway Development

The Parish Council agreed to put forward Chapel Way as their chosen suggestion, Clerk to thank those residents who were involved and return the completed form to the housing company. **Clerk to progress**

9. Reports on continuing activity and items for decision

9.1 Correspondence received from Dr Jupp (local resident) was reviewed by Councillors:-

Concerning weed treatment of Swillbrook this was discussed and the comments from Dr Jupp were noted.

Concerning traffic speed in Crudwell, Clerk to direct Dr Jupp to the community speedwatch team in Eastcourt **Clerk to advise.**

9.2 Playground equipment

Fresh Air Fitness – Cllr Fraser advised an engineer will be visiting on 11th May to review the seated chest press which requires attention.

Play equipment inspection package – it was resolved that Crudwell Parish Council will be contracting Creative Play inspection package one £250 + VAT which includes:-

1. thorough operational inspection and service of Creative Play equipment
2. Renewal of worn moving parts and full report (includes quotation for chargeable works).

Proposed by Cllr Fraser and seconded by Cllr Berry, all present in favour.

Crudwell Parish Council will continue to use the Play Inspection Company for an independent annual inspection which includes the Fresh Air Fitness equipment.

It was proposed by Cllr Berry and seconded by Cllr Stanford that Cllr Fraser continue to research quotes/costings for replacement swings, resurfacing or wetpour/grassing/matting to this area. It was thought these works would be in excess of £10,000.

Mrs Smith requested these works be organised for after the summer as the play area is very popular especially during school holidays.

Cllr Fraser advised he is in dialogue with a fencing contractor to organise works to complete the repair in playground area.

Cllr Fraser advised there are two bins (one in playground area and one in fresh air fitness area) which require replacement. Clerk to forward website link of a bin supply company to Cllr Fraser. **Clerk**

9.3 Cllr Wilson will review damage to the Chelworth noticeboard and also the metal bench opposite Crudwell School and the Council thanked him for his assistance in these matters.

9.4 Mrs Smith confirmed that the annual Crudwell Strawberry Fayre will be 8th and 9th of July 2017. Cllr Fraser can advise the grass cutting contractors in due course so the area can be prepared.

11. Questions and Issues - None

12. Matters for next

Internal audit review, awaiting response from Grant Thornton

VAT reclaim – interim to cover play installation expenses

13. Date of next meeting: To be advised following re-run of Parish Elections

There being no further business the Chairman declared the meeting closed at 20.30.

*PO Ann
4.7.17*