

CRUDWELL PARISH COUNCIL

Tuesday 5th November 2019 Crudwell Village Hall At 7.00 p.m.

Present: Cllr T Fraser (Vice Chairman), Cllr S Grainger, Cllr R Lambley, Cllr J Stanford and Cllr C Berry

One local resident in attendance

1. Apologies for absence – Received and accepted for Cllr P Gilchrist, Cllr M Credicott, Cllr A Stewart and Cllr G Lawes

2. Declarations of Interest in items on the Agenda - To receive declarations of interest in items laid out in This agenda in accordance with the Parish Council Code of Conduct - None

3. To confirm the Minutes of the Council Meeting held on Tues 1st October 2019

Subject to the following amendments:-

Tues 1 st October 2019 To approve the Minutes as a proper record- Clerk to file and upload on parish council website	Proposed by TF Seconded by RL and all present in favour
APM Sat 16 th August 2019 - To approve the Minutes as a proper record- Clerk to file and upload on parish website	Proposed by TF Seconded by RL and all present in favour

4. Matters Arising from previous meeting minutes –

4.1 To agree plans for the Crudwell Trust/Poor's Money – Cllr T Fraser informed the Parish meeting that the current balance of the account is approximately £3000. It is held in a Coif Fund (Charities official investment fund) with an income of interest amounting to approximately £60 per year. The account has not been very active in recent years, prior to this the income of yearly interest was donated to Malmesbury Link. Cllr Fraser received a letter from Jan Scott, Programme Manager for the Charity Commission regarding the account. Cllr Fraser then spoke directly with Jan Scott and has been granted a 12 month dispensation. Cllr Fraser wished to propose that the Parish Council should maintain the Poores money for the village. This was seconded by Cllr R Lambley and Cllr J Stanford, All were in favour.

4.2 Village Green and Post Office Green posts – Repair plans/update

Cllr Fraser has spoken to Willis Bros regarding both the post on the green which has been damaged and the post on the post office green which is showing signs of degeneration. Willis Bros have quoted approx. £300 to fix both. Cllr Fraser proposed that the Parish Council ask Willis Bros to complete the work. This was seconded by Cllr J Stanford. All Councillors present were in agreement.

4.3 Playpark – update regarding split part

Creative Play have thoroughly checked over the play equipment and have changed 4 pieces which were affected by a design fault and repaired the upright wood which had split. All work was carried out FOC.

**5. Finance – to include: (1) Current bank balances: 26th July - Treasurers £21469.91 / Bus Bank Instant £16,939.63
(2) Accounts for payment**

Proposed 3/12/19

PKF Littlejohn	Annual Governance and Accountability Return	£240.00	Prop TF/Sec RL all present in favour
Clerk Salary KT		£226.43	Prop TF/Sec RL all present in favour
Expenses – Cllr R Lambley		£57.18	Prop TF/Sec RL all present in favour
Cole Easden Consultants	Traffic Survey NHP	£2274.00	Prop TF/Sec RL all present in favour
Survey Monkey	Reimbursement to Tristan Stevens	£105.00	Prop TF/Sec RL all present in favour
	Total to be agreed at PCM	£2902.61	

6. Clerk Vacancy and recruitment of new clerk

Clerk Kirstie Trueman has accepted a job as Deputy Town Clerk for Nailsworth Town Council, the position commences on 18th November.

- 1) Where to post advert – Facebook, What's On, Walc newsletter, Walc contact list, Crudwell Next Door,
- 2) Job Description – As used before
- 3) Contractual details – As used before

Cllr Fraser has spoken to previous Clerk Lisa Dent who is available until March 2020 to help with the swap over. Clerk Kirstie Trueman and Lisa Dent will commence the handover, both are authorised by the Parish Council to maintain work on behalf of the Parish Council for the time being.

7. Councillor Vacancy

Advertise vacancy asap

8. Planning:

8.1 Application Ref: 19/10217/FUL **Application for Full Planning**

Site Location: The Willows, Tuners Lane, Crudwell, SN16 9EL

Proposal:- Erection of 1 no. new dwelling and associated ancillary development.

Comments to be received by: 29th November 2019

At the Parish Council meeting of 5th November 2019 the following comment was agreed:-

"On Friday the 20th July 2007, many properties in Tuners Lane and the environs were severely flooded.

The Swill Brook, Crudwell Flood Alleviation hydraulic Modelling Study, dated October 2008. Prepared by Scott Wilson, demonstrated the continued threat of flooding in this area of the village. The catchment area immediately to the North of this location has the potential to increase the waterflow in the Swill Brook to 11 cubic metres per second during the most adverse rain conditions. This would potentially be sufficient for the Swill brook to overflow and cause severe flooding in this area.

This Planning Application should only be considered by taking notice of the previous history of flooding in this area."

9. Wilts Council Report (Cllr Berry) – Standing Item

Cllr Berry informed the Parish Council that there have been changes to maternity services across the county. Also beds for Immediate care are reducing from 70 to 55, this is happening countrywide and has been researched thoroughly, the consultation is currently in process. Roadworks around the county have been very active recently whilst the County Council use additional money from the Government. The planned Eastern bypass in Chippenham resulting in developable land and the possibility of 7,500 – 10,000 new houses.

Cllr Berry also informed us that Wiltshire has been voted the Number 1 Green county by Friends of the Earth.

10. Neighbourhood Plan - Standing Item

Crudwell Neighbourhood Plan Update – Cllr R Lambley provided the following report for the Parish Council –

The detailed work programme of evidence gathering leading up to Reg 16 continues as follows.

- The independent traffic survey required by Wiltshire Council has now been completed by Cole Easdon consultants. This included; Automatic Traffic Counters in Tuners Lane and Tetbury Lane, physical counts of queuing at both A429 junctions at peak times and physical surveys of both potential sites in terms of footpaths, widths and junctions. The consultants are now analysing the data and will deliver their report to the Steering Group during the next week.
- A Working group of SG members will meet on the 20th November to review the report in order to report to the Steering Group on the 25th November and to the PC on the 3rd December.
- A list of requirements for potential sites has been developed directly from the consultation data, this includes design aspects, housing mix including affordability, eco requirements, environmental aspects.
- The requirements will be discussed in meetings with Steering Group members with potential developers agent's in early December.

On completion of the evidence gathering the Steering Group will be in a position to recommend a site/s for formal allocation to meet the 2026 NP requirement of 20/25 homes. At this stage there will be further consultation with the PC, parishioners and other stakeholders in order to inform the final Reg 16 draft in the Spring.

Cllrs Roy Lambley and Mike Credicott attended a Wiltshire Council workshop on rural planning up to 2036 at which draft requirements for housing were discussed. At this stage it would appear that provided that the current NP delivers the requirement of 25 homes on target no further large development would be allocated to Crudwell before 2036.

Community Hub

Business case data all in and running costs available in order to estimate required revenue, MC and RL to complete.

Successful meeting held with Hub SG members and Crudwell PCC, very supportive and keen to use Church to trial hub activities; also to host larger hub activities, concerts, cinema etc subject to Church reforming plans.

Parishioners survey being developed to inform planning re potential site, shop/cafe/requirements and commitment to support Community Interest Company and volunteers. Due to launch with the PCC and School before Christmas.

The SG will authorise final survey version and use results to inform next stage of plan.

11. Parish Matters

11.1 Moderator Crudwell Facebook community Page – all agreed to remove this from the Agenda as the Parish Council have not been approached.

11.2 Parish Steward Tasks – The weeds haven't yet been cleared from the new wall on Tetbury Lane – this is still on the Parish Stewards list.

Cllr J Stanford noted that the verge on the road to Eastcourt has been damaged, he will advise the Parish Steward.

12. Matters for the next meeting

Clerks Lisa Dent and Kirstie Trueman to complete hand over.

Cllr Gary Lawes is unable to attend the November and December meetings.

12. Closing comments/Chairman to close meeting

DONM 3rd December 2019

The meeting concluded at 20.30

*16 Church
3/12/19
P313*