

CRUDWELL PARISH COUNCIL

Weds 12th October 2016 Crudwell Primary School At 7.00 p.m.

Present: Cllr R Wilson, Cllr P Gilchrist, Cllr J Stanford, L Dent (Clerk)

1. **Public Participation** – None.

2. **Election of a Chairman**

Councillor Stanford was elected as Chairman of the meeting, proposed by RW and seconded by PG.

3. **Apologies for Absence** – apologies for Cllr Fraser and Cllr Berry were accepted by the Council.

3. **Declaration of Interest** – In accordance with S31 of the Localism Act 2011 and the Parish Councils Code of Conduct – None.

4. **Minutes from previous meeting August 2016**

The Minutes from the previous meeting held on Tuesday 2nd August 2016 were approved by the Chairman and Councillors as a true record and was signed.

Please note the September 2016 meeting was not held due to councillors being unavailable.

5. **Correspondence Received**

Letters

27.09.16 Wilts Council - Bridleway
23.09.16 M Perrin / Village Hall financial assistance*
Oct 16 Pensions Regulator

*Councillors present were in agreement that the draft letter in reply to Mrs Perrin could now be sent with the QFS showing the earmarked reserves and accounts.

6. **Finance**

6.1 Bank account Business instant at 09.09.16 £ 50,901.79
Treasurers account at 30.09.16 £ 10,306.21

6.2 **Income – Sept/Oct 2016**

Name	For	Date	£ Amount
Lloyds Bank	Interest	09.08.16	2.06
Lloyds Bank	Interest	09.09.16	2.16
Wilts Council	Precept part II	26.09.16	7563.27
	Total		7567.49

6.3 **Accounts for Payment & Chqs for signature**

	For	£ Amount	Chq No
*Landscape Group	Grass cutting Nov 2015 to July 2016	798.62	001167
ICUK	Spam filtering to PC emails	36.00	Debit card
*Crudwell Village Hall	Hire 1 PCM July 2016	18.00	001168
*L Dent – Clerk	July timesheet and expenses	280.44	001169
*Cllr Fraser	Reimbursement for Lister Wilder padlock for play area	22.79	001166
* approved by Cllrs for payment via email (due to September meeting not being convened).			
Landscape Group	Grass cutting 25 th Aug 2016	133.10	001172
Pata	Payroll services Jul/Aug/Sept 2016	22.50	001171
Village Hall	Hire of hall Sept – Dec 2016	74.40	001170
Clerk	Sept 2016	310.65	001173
	Total	1696.50	

CW

It was proposed that the above accounts were approved for payment and all councillors were in favour.

6.4 VAT Reclaim from 07.02.16 to 31.08.16 £269.59 has been submitted.

6.5 Conclusion of Audit – Notice received and posted on Parish Council website.

6.6 NALC financial regulations – draft for review and adoption at November Parish council meeting.

6.7 QFS (Excel). This will be reviewed against Rialtas at November Parish Council meeting.

6.8 It was proposed and agreed by Councillors that from January 2017, bookings for the Parish Council meeting at Crudwell Village Hall could be reduced to 2 hours (rather than 3). Clerk will advise.

7. Planning

7.1 Applications received

Application Ref: 16/09414/TCA

Application for Work to Trees in a Cons Area

Proposal:- 30% Crown Reduction to 2 Ash Trees, 1 Sycamore and 1 Hawthorn

At: 9 The Ridgeway, Crudwell, Malmesbury, Wiltshire, SN16 9YH

Assigned Officer: Kate Tate Comments to be received by: 31 October 2016

Crudwell Parish Council considered the above application and responded **NO COMMENT**

Application Ref: 16/09393/TCA

Application for Work to Trees in a Cons Area

Proposal:- Pollard 2 Weeping Willows to 4.5 Metres and 1 Metre Crown Reduction to 1 Magnolia.

At: Malthouse Cottage, Tuners Lane, Crudwell, Malmesbury, Wiltshire, SN16 9EH

Assigned Officer: Kate Tate Comments to be received by: 24 October 2016

Crudwell Parish Council considered the above application and responded **NO COMMENT**

Application ref: 16/08623/FUL Application for full planning

Proposal: Construction of an attached timber framed garden room

At: 3 Swan Close, The Street, Crudwell, SN16 9DE By: 16th Oct 2016

Crudwell Parish Council considered the above application and responded **NO COMMENT**

7.2 Applications determined

Application Number: 16/06572/FUL

Site Location: The Coach House Town Farm The Street Crudwell Malmesbury SN16 9ER

Grid Ref: 395247 192617

Proposal: Extension to Agricultural Building

Case Officer: Alex Smith Direct Line: 01249 706672 Registration Date: 28/07/2016

Decision: Approve with Conditions Decision Date: 16/09/2016

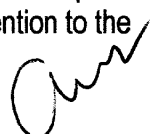
8. Reports on Continuing Activity

8.1 Planting of Barberry bushes within the Crudwell area – to be continued next year should be scheme become viable. The organisers have requested a letter of support from Crudwell Parish Council. **Clerk to draft.**

8.2 Parish Steward – Councillor Wilson has been in contact with Highways Dept who have advised we must submit jobs for approval before they will be actioned. Next visit 7th November 2016. Councillors present advised of the following which could be added to the works list:- ditch opposite Potting Shed requires attention, footpaths sign in Chedglow, broken stile between Chedglow and pub.

8.3 Damaged electrical cabinet/area PO Green. This is still being progressed, Cllr Wilson will ask local builders from Crudwell and Cllr Gilchrest also has a contact he can ask. It was agreed that the Parish Council is looking for a quote in the region of £500. Cllr Stanford will paint the socket protector in some brightly coloured paint to draw attention to the area.

9. Items for decision



9.1 Village Hall – Parish Councillor representative. Councillors present were in agreement it would be worthwhile to make contact and suggested that instead of a designated contact, perhaps councillors could all take turns in attending meetings (subject to the approval of the Crudwell Village Hall committee). **Clerk to draft an approach.**

10. Questions and issues

10.1 Cllr Gilchrist advised that in his involvement with the cricket club, there had been information that public land spraying (for the control of weeds) requires certification and training and with a view to the problem at Swillbrook the Council should monitor the situation and perhaps complete manual removal of the weeds more often.

11. Items for Next Agenda –

Swillbrook report Cllr Fraser
Rialtas
Draft financial regs
Conclusion of audit notice
Damaged electrical cabinet

Chris Jones
1/14/2016