

CRUDWELL PARISH COUNCIL

LOCAL GOVERNMENT ACT 1972

You are summoned to attend a meeting of Crudwell Parish Council to be held on **Tuesday 20th June 2023** in Crudwell Village Hall (Committee Room) at 7pm.

Lisa Dent

Lisa Dent - Crudwell Parish Clerk – parish.clerk@crudwell-pc.gov.uk

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To; Cllrs; P Gilchriest (Chair)

R Lambley (Vice Chair)

N Doel

O Hughes

S Butcher

G Lawes

A G E N D A

1. Chair to open meeting, to receive any apologies for absence
2. Public Speaking on request (maximum 10 minutes)
3. To receive Declarations of Interest in accordance with the Council's Code of Conduct.
4. To adopt the Minutes of the Meeting held on 30th May 2023
5. To note matters arising and determine next steps
6. Items for inclusion not on the agenda – at discretion of the Chair.

7. Finance
 1. To receive internal audit report from Auditing Solutions (audit took place 14/6/23)
 2. To resolve annual governance statement – Section 1 of AGAR form (Clerk/Chair to sign P5)
 3. To resolve accounting statements – Section 2 AGAR form (Clerk/Chair to sign P6)
 4. To resolve bank reconciliation (Clerk/Chair to sign)
 5. To resolve dates of the commence of public rights notice
 6. To resolve variances and ear marked reserves
 7. To note following documents are required to be posted on parish council website:-
Internal audit report, annual governance statement, accounting statements, analysis of variances, explanation of reserves, bank reconciliation, public rights notice, names and address of external auditor, payments of over £100
 8. To review annual accounts to year end March 31st 2023
 9. To resolve to grant £100 for Citizens Award to Crudwell C of E Primary School in the form of book tokens and donation for July 2023
 10. To note bank balances/statements for Treasurers and Business bank account
 11. Accounts for payment
 12. To review internet banking next steps

8. Planning
Applic No: [PL/2023/04323](#) Application type: Householder planning permission Proposal: Ground and first floor rear extension Site address: Final Approach, 1Pat Yat, Kemble, Cirencester GL7 6AY
Comment by 10/7/23

9. Wiltshire Council report

10. Neighbourhood Plan report

11. Parish matters

1. Highways improvement request to review

2. Parish Steward

3. Stiles and footpaths

14. Website project work