

CRUDWELL PARISH COUNCIL - AGENDA

**Notice is given that Crudwell Parish Council meeting will be held on Tues 22nd June 2021 at 7.00 pm.
At Crudwell Village Hall**

*The Public and Press are cordially invited to be present. The order of business may be varied.
All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon
the business to be transacted at the meeting as set out below.*

PUBLIC SPEAKING – 10 MINUTES IF REQUESTED

1. Chairman to open meeting, welcome and apologies
2. Declarations of Interest to items on the agenda
3. To approve Minutes of the Parish Council meeting Tues 25th May 2021
4. Matters Arising to above meeting
5. Items for inclusion not on the agenda – at discretion of the Chair.

- 6. Finance – Internal and External Audit year ending 2021**
 1. To note: the Accounting Statements (Section 2) have been prepared and signed by Clerk/RFO.
 2. To note: the Internal Auditing Report from Auditing Solutions has been received and circulated
 3. To approve: The Annual Governance Statement (Section 1 of AGAR form)
 4. To approve: The Accounting Statement (Section 2 of AGAR Form)
 5. To approve: The Certificate of Exemption (reissued following internal audit).
 6. Chair and Clerk sign the Annual Governance Statement and Chair to sign the Accounting Statements.
 7. Chair and Clerk to Sign bank reconciliation
 8. Clerk to set the commencement date for exercise of public rights.
 9. To note: Clerk to upload to Parish Council website before 1st July 2021:-
Annual Internal Audit Report, Annual Governance Statement, Accounting Statements, analysis of variances, bank reconciliation as of 31st March 2021, Certificate of exemption, details of the arrangements for the exercise of public rights, name and address of external auditor, payments over £100.
 10. Bank account balances 16/06/21 Treasurers A/c £11,843.50 Bus Bank £16,947.97
 11. Accounts for payment

- 7. Governance, Roles and responsibilities**
 1. To approve the Scheme of Delegation
 2. Bank signatories – remove former councillor signatories and add GL, RL, ND and SB as signatories
 3. Finance Officer – to appoint which will include internet banking access and holder of Parish Council debit card, bank mandate changes to follow as need to be prepared on Lloyds form by Clerk. (Clerk has requested viewing access to banking accounts). Lloyds Bank mandate form to be completed.
 4. To sign Lloyds Bank letter to request debit card remains operational whilst we amend signatories – PG and AS
 5. Parish Steward liaison
 6. Grass Cutting – Councillor to advise when this is completed to Clerk
 7. SIDS (Speed Indicating device) re charging and managing

- 8. Planning (some application may be carried over to next Parish Council meeting)**
 1. Application Ref PL/2021/05493 Comments by 16/06/21
Proposed Works to Trees in a Conservation Area Proposal: Remove Group of Leylandii
Site Address: 2 PEAR TREE COTTAGES, THE STREET, CRUDWELL, MALMESBURY, SN16 9ES
Link to the documents/plans <https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000015R6BrAAK/pl202105493?tabset-8903c=2>

 2. Application No: PL/2021/04819 Comments by 24/06/21
Application Type: Full planning permission
Proposal: Equestrian building consisting of two stables and hay/straw storage, new access track and hardstanding
Site Address: PLUM TREE COTTAGE, KEMBLE WICK, CIRENCESTER, GL7 6EQ
Link to the documents/plans:- [Planning Application: PL/2021/04819 \(wiltshire.gov.uk\)](https://development.wiltshire.gov.uk/planning-application/PL/2021/04819)

 3. Application No: PL/2021/03886 Application Type: Householder planning permission
Proposal: Two storey extension to rear and side of existing dwelling
Site Address: Ridgeway Cottage Tetbury Lane Crudwell Malmesbury SN16 9HB Comments by: 24/06/21

Link to documents: [Planning Application: PL/2021/03886 \(wiltshire.gov.uk\)](https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000015HuzZ)

4. Application No: PL/2021/04328

Comment by: 05/07/21

Proposal: Enclosure of area formed by existing canopy to form porch

Application Type: Lawful development: Existing use

Site Address: CREW HOUSE, EASTCOURT, MALMESBURY, SN16 9HN

Link to the documents/plans:- <https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000015HuzZ>

5. Application No: PL/2021/06062 Proposal: Fell 1 Norway Maple (T1) and 1 Silver Birch (T2)

Application Type: Notification of proposed works to trees in a conservation area

Site Address: Eastcourt Road, Crudwell, SN16 9ER

Comments by: 07/07/21

(No forms/plans shown)

6. Application No: PL/2021/04666 Application Type: Full planning permission

Proposal: To form a new 55 space staff carpark on land behind the Alvan Blanch Factory including the reshaping of an existing earth bund and the inclusion of new and additional screen planting. Site Address: Alvan Blanch Development Co Ltd, Chelworth, SN16 9SG

Comments by: 08/07/21

Link to documents : [Planning Application: PL/2021/04666 \(wiltshire.gov.uk\)](https://development.wiltshire.gov.uk/pr/s/planning-application/PL/2021/04666 (wiltshire.gov.uk))

7. Application No: PL/2021/04829 Proposal: Erection of a single-storey rear extension

Application Type: Householder planning permission

Site Address: 7 CHAPEL WAY, CRUDWELL, MALMESBURY, SN16 9GH

Comments by: 13/07/21

<https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000015PLWJAA4/pl202104829?tabset-8903c=2>

8. Application No: PL/2021/04737 Application Type: Householder planning permission

Proposal: An auxiliary building to serve as a Pool House within the grounds of Grade II listed Eastcourt House. Site Address: Eastcourt House, Crudwell, SN16 9HP

Comments by: 15/07/21

Also Application No: PL/2021/06088 Application Type: Listed building consent (Alt/Ext)

9. Open letter: Policy required for industrial-scale solar and battery energy storage system (BESS) developments

9. Wilts Council

10. Neighbourhood Plan

10.1 Terms of Reference Community Liaison Group

11. Covid 19

12. Parish Matters

1. Gully clearance
2. Memorial Bench
3. Footpath by Potting Shed and gate/stile
4. What's On In Crudwell – possible restructure and funding
5. Swing Seat replacement
6. Playground inspection – fencing contractors
7. Track at Rommel Lane

13. Other projects

1. Review/redesign of parish council and MyCrudwell websites to include accessibility requirements.
2. Update: Eastcourt BT Telephone Box/defibrillator.

14. Closing comments/Chair to close meeting.

15. Date of next meeting
