*Crudwell Parish Council*

**FEBRUARY 2019 - PAPERS**

**1. Apologies for absence – Cllr Credicott 2. Declarations of Interest in items on the Agenda**

To receive any declarations of interest in items laid out in this agenda in accordance with the Parish Council Code of Conduct.

**3. To confirm the Minutes of the Council Meeting held on Thursday 3rd January 2019**

**4. Matters Arising from previous meeting minutes**

**5. Finance – to include**

 (1) Current bank balances Treasurers  25th Jan 2019 £15,876.56, Business Bank £16,933.29

 (2) Income – bank interest (3) Accounts for payment

|  |  |  |
| --- | --- | --- |
| Broadbean Digital | Hosting for MyCrudwell | £75.00 |
| Vision Planning 0035 | NHP Consultancy | £1280.00 |
| Vision Planning 0030 | NHP Consultancy | £860.00 |
| Clerk invoice Jan 2019 | Salary and expenses | £222.66 |
| Willis Bros | Fencing and shuttering works | £1191.60 |
|  | **Total** | **£3629.26** |

 (4) Quarterly Financial Statement to Dec 2018 – ***attached, with the corresponding bank statements***

 (5) Additional account signatory (6) Allotments invoicing due end of Feb 2019

***- PATA authorisation form to be signed for payroll service***

**6. Clerk Vacancy and recruitment of new Clerk**

(1) Where to post (2) Job description (3) Contractual details

***- Bank mandate to change address for bank statement, add Cllr Stewart at same time***

**6. Planning**

**(1) Application Ref:** 18/11170/FUL **Application for Full Planning**

**Proposal:-** The erecting of an extension to an existing barn for the use of general storage and metal fabrication works

for use on the farm **At:** Chedglow Field Farm, Upper Chedglow, Upper Chedglow, Malmesbury, SN16 9HA

**Comments to be received by: 04 February 2019**

**(2) Application Ref:** 18/10252/FUL **Application for Full Planning**

**Proposal:-** Conversion of existing barn for use as ancillary accommodation annex and B&B running Monday-Friday

**At:** Oddpenny Farmhouse, Crudwell, Malmesbury, Wiltshire, SN16 9SJ

**Comments to be received by: 04 February 2019**

**7. Neighbourhood Plan (Standing item)** (1)Update on progressfrom Neighbourhood Plan Steering Group

***- Gladman Developments comment***

**8. Parish Matters**

(1) List of Register of Electors

(2) Low level fencing to Village Green/ Playground bark shuttering

(3) Bus shelter

(4) Repair/Refurbishment of Notice Boards

(5) Playground Inspections

(6) Tree inspection survey due

(7) Closure of What’s On Parish Newsletter

(8) Neighbourhood Watch

(9) Emergency Plan – Handover of info

(10) Parish Steward – tasks

**9. Closing comments. Chairman to close meeting. Date of next meeting** Tues 5th Mar 2019