

# CRUDWELL PARISH COUNCIL

Notice of Meeting Tuesday 5<sup>th</sup> July 2016 Crudwell Village Hall At 7.00 p.m.

Email: [parish.clerk@crudwell-pc.gov.uk](mailto:parish.clerk@crudwell-pc.gov.uk)

Parish Clerk: Lisa Dent  
Telephone: 07971 200570

To: Members of the Council  
Notice of Meeting and Summons to Attend

1. Public Participation
2. Election of a Chairman
3. Apologies for Absence – Councillor P Gilchrist
3. Declaration of Interest
4. Minutes from previous meeting 7<sup>th</sup> June 2016
- 4.1 Motion to amend something previously adopted – Minutes of May 2016
5. Correspondence Received

- 09.06.16 M Perrin – Resident request for poly tunnel on allotment  
09.06.16 ICUK (Web hosting) change of address  
11.06.16 S Pollard – Internal Audit Report  
13.06.16 G Dunkley – Request for papers from Area Neighbourhood Watch meeting  
13.06.16 A Smith – decision on Village Hall financial assistance and Minutes  
15.06.16 Village Hall Management Committee – Financial assistance  
15.06.16 Village Hall Management Committee – Request revision of Minutes  
15.06.16 Parish newsletter Wilts Council  
15.06.16 WALC newsletter  
15.06.16 Denise Grench, Wilts Council – req for contact Parish Steward Scheme  
20.06.16 Planning Wilts Council – approvals and refusals  
20.06.16 Z Browning – allotments confirmation of poly tunnel subj to size etc  
22.06.16 Headteacher Crudwell School – financial assistance  
23.06.16 Cotswold District Council – Submission of draft Local Plan for public consultation  
23.06.16 Preschool – parents who will assist for play equipment replacement  
23.06.16 M Perrin – Swillbrook requiring attention  
23.06.16 A Smith – What’s On Crudwell offer of Parish Council space £6 for 6 months  
26.06.16 Planning Wilts Council – approvals and refusals  
27.06.16 Cots Dist Council – draft local plan  
28.06.16 M Perrin – Swillbrook  
29.06.16 J Farr Grant Thornton – Annual Return received  
29.06.16 A Smith resident – apple tree requires attention  
30.06.16 R Williams Wilts Council – offer of free sports event for children  
30.06.16 Headteacher Crudwell School – financial assistance  
01.07.16 S Mellowes Crudwell School - names for Citizen Awards

## 6. Finance

6.1 Bank account Business instant	at	09.06.16	£ 52,895.25
Treasurers account	at	24.06.16	£ 2,199.13

## 6.2 Income –

Name	For	Date	Amount
Lloyds Bank	Interest	09.06.16	£2.25

## 6.3 Accounts for Payment & Chqs for signature

	<b>For</b>	<b>Amount</b>	<b>Chq No</b>
Auditing Solutions Ltd	Internal Audit fee	£186.00	001161
Mrs A Smith What's On	Parish information 6 mnths in Crudwell Newsletter	£6.00	001160
Clerk	Salary and expenses June 2016	£375.94	001162
	<b>Total</b>	<b>£567.94</b>	

To be proposed that the above accounts are paid.

6.4 Certificates for school – 7 x classes (years 1 to 6 plus early years) We have a budget of £100 which has previously been 7 X £10 and a £30 donation to Crudwell School.

6.5 School – financial assistance for pupil.

6.6 Village Hall renovations – Possible financial assistance, to be discussed

6.7 Annual return received by Grant Thornton

6.8 Internal audit report – acceptance by Council

6.9 Internal audit report – review recommended actions and timescale

6.10 Internet banking log in – Clerk access (from last meeting)

6.11 Landscape Group – invoicing

6.12 Draft Quarterly Financial Statement April to June 2016

## **7. Planning applications received**

**Application Number:** 16/05333/LBC

**Site Location:** Crudwell Church Of England Primary School Crudwell Malmesbury Wiltshire SN16 9ER

**Applicant:** Mr Andrew Roberts **Grid Ref:** 395497 192873

Crudwell Church Of England Primary School Crudwell Malmesbury Wiltshire SN16 9ER

**Proposal:** Replacement and Upsizing of Existing Guttering for the Discharge of Rain Water to Address Flooding issues in the Village of Crudwell

**Case Officer:** Guy Bentham-Hill **Direct Line:** 01225 713469 **Registration Date:** 08/06/2016

**Please send your comments by: 07/07/2016**

**Application Number:** 16/02800/FUL

**Site Location:** Ravenscourt The Street Crudwell Malmesbury Wiltshire SN16 9ER

**Applicant:** Mrs H Whelan **Grid Ref:** 395323 192671

Ravenscroft The Street Crudwell Malmesbury Wiltshire SN16 9ER

**Proposal:** Increase in Height of Existing Boundary Wall, Relocation of Greenhouse & Creation of New Wall .

**Case Officer:** Kate Backhouse **Direct Line:** 01249 706684 **Registration Date:** 22/06/2016

**Please send your comments by: 20/07/2016**

**Application Number:** 16/05233/FUL

**Site Location:** Thyme Office Thyme Cottage Tetbury Lane Crudwell Malmesbury Wiltshire SN16 9HB

**Applicant:** Thyme West Ltd **Grid Ref:** 394843 192691

FAO Mrs Lisa West Offices Thyme Cottage Tetbury Lane Crudwell Malmesbury Wiltshire SN16 9HB

**Proposal:** Change of use from residential (C3) to financial and professional services (A2)

**Case Officer:** Richard Sewell **Direct Line:** 01249 706689 **Registration Date:** 21/06/2016

**Please send your comments by: 19/07/2016**

**Application Number:** 16/05489/FUL

**Site Location:** Ravenscourt Crudwell Malmesbury Wiltshire SN16 9ER

**Applicant:** Mrs Helen Wheelan **Grid Ref:** 395323 192671

Ravenscourt Crudwell Malmesbury Wiltshire SN16 9ER

**Proposal:** Replacement of Post and Rail Fence with Featherboard Fence on Southern Boundary

**Case Officer:** Kate Backhouse **Direct Line:** 01249 706684 **Registration Date:** 22/06/2016

**Please send your comments by: 20/07/2016**

**Application Number:** 16/05902/TCA

**Site Location:** 1 Swan Close The Street Crudwell Malmesbury Wiltshire SN16 9DE

**Applicant:** Mr Ben Neenan **Grid Ref:** 395093 192394

1 Swan Close The Street Crudwell Malmesbury Wiltshire SN16 9DE

**Proposal:** 3 Metre Height Reduction to Multi-stem Western Red Cedar

**Case Officer:** Kate Tate **Direct Line:** 01249 706670 **Registration Date:** 22/06/2016

**Please send your comments by: 18/07/2016**

**Application Number:** 16/05902/TCA

**Applicant:** Mrs S Boulton

**Site Location:** 3 Swan Close, The Street, Crudwell, SN16 9DE

**Proposal:** Erection of a timber frames garden room

**Case Officer:** Eleanor Slack

**Please send your comments by: 26/07/2016**

**Rapid Racking/Kemble - revised application 16/00320/FUL**

## **7.2 Applications determined**

**Application Number:** 16/03930/FUL

**Site Location:** 1The Firs Kemble Wiltshire GL7 6AZ

**Grid Ref:** 396379 195774

**Proposal:** Proposed New Dwelling

**Case Officer:** Alex Smith **Direct Line:** 01249 706672

**Registration Date:** 04/05/2016

**Decision:** Refuse

**Decision Date:** 15/06/2016

## **8. Reports on Continuing Activity**

### **8.1 Emergency Plan**

10.1 Swillbrook - cleared 25<sup>th</sup> June 2016

10.2 Community Speedwatch

## **9. Items for decision**

9.1 Highways Parish Steward liaison contact

9.2 Councillor responsibilities

9.3 Zorb Football, free play session offered Thurs 18<sup>th</sup> Aug 1 – 2 p.m. age 1 – 17 years

9.4 Apple tree – request for attention from resident

9.5 Planting of Barberry bushes within the Crudwell area

## **10. Questions and issues**

10.2 Village newsletter – confirmation of £6 for 6 months for Parish Council to feature

10.3 Play equipment replacement of 'Boat' – site visit

10.4 Play equipment replacement of 'Boat' – parents contacts received

## **11. Items for Next Agenda**