# APM Agenda Crudwell Parish Council Saturday 16th Sept 2017 10.00 Village Hall Crudwell

1. Apologies received

Cllr A Stewart/Cllr G Lawes/Cllr A Smith

- 2. Election of Chairman
- 3. Minutes to previous APM meeting 23rd April 2016
- 4. Matters arising from APM meeting 23rd April 2016
- Emergency plan we now have the resources with new Councillors co-opted, to create this document.
- Playground refurbishment project completed.

#### 5. Parish Council Statement 2016-2017 to date

The recent co-option of 4 Parish Councillors will enable us to maintain our business more effectively and take on new challenges. Previously there has been a need to prioritise what can be achieved and we feel the new structure will enable us to move forward in a positive, productive manner.

- No Parish Council meeting in June 2017 due to Elections and the PC not being quorate but new council reinstated in July 2017.
- In July 2017 Cllr Gilchriest elected as Chairman, Cllr Fraser as Vice Chairman.
- 3 new Councillors were co-opted at August 2017 Parish Council meeting: Cllr Stewart, Cllr Lawes and Cllr Credicott. 1 new Councillor co-opted in September 2017: Cllr Smith
- We currently have 2 Councillor vacancies which would take our membership to the full complement of 9.
- 6. Achievements of the Parish Council 2016/2017
- Completion of the playground equipment replacement project.
- Swillbrook this was identified as an area of concern in June 2016 and there has been steady
  progress in how the area can be maintained and managed, including Cllr Fraser meeting with
  Wiltshire Council drainage engineers.
- Speed management through the Village has been under discussion since 2016 as to whether the Parish Council can progress speed indicators and remains an area to be followed up.
- Parish Steward scheme started in June 2016 and the Parish Council has been adding jobs within the remit of the steward each month.
- Regular inspections to the playground, defibrillator and fresh air fitness equipment are completed.
- Parish Council continues to support Crudwell School Citizens award supplying book tokens and certificates to prize winners, and a donation to the School.
- The Barberry Moths project was put to the Parish Council in June 2016 and there was a delay whilst funding was sought by the organisers, but we are now assisting them with identifying sites to encourage and help the population thrive.
- New electrical cabinet was rebuilt following damage and a successful insurance claim was made which after the excess covered 75% of the costs.
- Fresh air fitness chest press piston required replacement and after many months was resolved after the replacement part was no longer available.
- Commenced regular article in What's On
- Fun in the Sun Wilts Council sports days were a great success and 2016 and 2017.
- Trees in depth survey commissioned and took place 11<sup>th</sup> March 2017. Recommended work was undertaken.
- Defibrillator new replacement parts ordered and received, pads and battery.
- Road crossing to the school was reported as an area of concern and Councillors will review if improvements can be made.

- Grass cutting contractors continue to be helpful in adding small extra areas around the village, usually without charge.
- Electricity supply, lights and Christmas tree is managed by Cllrs Stanford and Fraser.
- Reserves allocated towards the reinstatement of the Memorial Garden area.
- Paper plans ceased being sent from Planning department, with Councillors reviewing online.
- Planning continues to be a busy subject area with Councillors reviewing and commenting on each application.

#### 6.1 Thanks

- To the Crudwell Guides for cleaning the village benches
- Former Cllr Wilson for his assistance in numerous repairs in and around the Village.
- To the Village Hall for use of the hall free of charge for Fun in the Sun summer sports days.
- To the residents who have assisted with the Memorial Garden
- To the residents who formed a working party to clear and tidy the Swillbrook area
- To all who continue to attend the Annual Muck In

### 7. Future Issues

- To work with Neighbourhood Plan steering group in production of a Crudwell Neighbourhood Plan
- At July 2017 Parish Council Meeting, a group of residents attended during public speaking time to register their concern re the Ridgeway Farm proposed housing allocations. They advised the Council that a formal group would be established to undertake the compilation of a Crudwell Neighbourhood Plan and they sought support and assistance from the Parish Council. The Chairman advised the group the Parish Council would indeed support this initiative and would afford the group every assistance possible, and this was agreed by all Councillors.
- Crudwell Parish Council Response to Wilts Council Future Housing Plan to be submitted in Sept 2017.
- Emergency Plan to be progressed to completion
- Replacement swings project to play area
- Completion of Memorial Garden works
- Speed indicators/traffic calming measures to be explored
- Maintaining the Swillbrook
- To explore any improvements which would assist with road crossing to the school.

## 8. Accounts/Finance

Business Bank instant	£22,919.56	29 <sup>th</sup> Aug 2017
Treasurers Account	£13,164.45	29 <sup>th</sup> Aug 2017
Total	£36,084.01	

 On recommendation following audit 2016, Ear Marked reserves allocated for future project work and are as follows:-

Project	Amount
Trees	£1,390.00
Fresh and Fitness	£1,500.00
Swings replacement	£10,000.00
Play area	£3,259.00
Election costs	£1,000.00
Clerks gratuity	£320.00
Memorial Garden	£250.00
<b>Total Ear Marked</b>	£17,719.00

- Keeping the precept as 2016-2017, the precept for 2017-2018 was agreed as £15,206.
- New external auditors have been appointed and we await contact.
- Financial Regulations created and adopted Dec 2016.
- VAT reclaims submitted regularly for all applicable purchases.
- Successful audit 2016 and 2017 with minor recommendations.

# 9. Wiltshire Council Report - Cllr Berry

## **10. Crudwell Parish Reports**

Cllr M Credicott	Neighbourhood Plan Group	In attendance
Cllr Peter Gilchriest	LLT/Riverside	In attendance
Cllr Jono Stanford	Muck In	In attendance
Cllr Terry Fraser	Crudwell Trust	In attendance
Rev Phil Daniels	Crudwell Church	In attendance
Charlotte Bullock	Crudwell School Vice Chair of Govs	In attendance
Grant Dunkley	Neighbourhood Watch	Report

Neighbourhood Watch Report Grant Dunkley

# **11. Closing Comments**