

**CRUDWELL PARISH COUNCIL**  
LOCAL GOVERNMENT ACT 1972

You are summoned to attend a meeting of Crudwell Parish Council to be held on  
**Tuesday 19<sup>th</sup> March 2024** in Committee Room, Crudwell Village Hall, Crudwell at 7pm.

*Lisa Dent*

Lisa Dent - Crudwell Parish Clerk parish.clerk@crudwell-pc.gov.uk

Published: 13/03/24

To;	Cllrs;	P Gilchrist (Chair) O Hughes	R Lambley (Vice Chair) G Lawes	N Doel S Butcher	I Warner
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**A G E N D A**

1. Public Speaking on request (maximum 10 minutes)
2. To receive any apologies and note absence
3. To receive Declarations of Interest in accordance with the Council's Code of Conduct.
4. To adopt the Minutes of the Meeting held on Tuesday 13<sup>th</sup> February 2024
5. To note matters arising and determine next steps
6. Items for inclusion not on the agenda – at discretion of the Chair
7. **Finance**
  1. To appoint internal auditor Auditing Solutions for internal audit for year ending 31<sup>st</sup> March 2024
  2. To note bank account balances
  3. To note bank reconciliation for Feb 2024
  4. To receive and note QFS to Dec 31<sup>st</sup> 2023 and cashbook
  5. To resolve accounts for payment
  6. To note Internet banking in place and to agree process
8. **Governance and Procurement**
  1. To review and adopt Training and Development policy
  2. To exclude press and public for confidential item  
To approve grass cutting tender and appoint contractor  
To invite press and public to return to meeting following conclusion of confidential item
  3. To agree meeting dates for from April 2024

9. **Planning**

<b>1. Applic ref:</b> <a href="#">PL/2024/01774</a> <b>Address :</b> April Cottage, Tuners Lane, Crudwell SN16 9EH <b>Comment by:</b> 13/3/24	<b>Proposed:</b> Works to Trees in a Conservation Area T1 T2 Silver Birch trees - Reduce by up to one third. G1 Four Hornbeam - Reduce by up to one third
<b>2. Applic ref:</b> <a href="#">PL/2024/01570</a> <b>Address:</b> Sunnybank, Tetbury Lane, Crudwell, Malmesbury, SN16 9HB <b>Comment by:</b> 19/3/24	<b>Proposal:</b> Erection of a single storey rear extension, covered timber structure to side, porch, stone cladding, replacement windows, replacement roof tiles and alteration to driveway
<b>3. Applic ref:</b> <a href="#">PL/2024/02032</a> <b>Address:</b> Land at Lower Fosse Farm, Turners Lane, Crudwell, SN16 9SW <b>Comment by:</b> 08/04/2024	<b>Proposal:</b> Lawful development: Existing use Certificate of Lawfulness sought for the use of land as residential and the siting of residential caravan in-situ for excess of 10 years

10. Wiltshire Council report
11. Neighbourhood Planning report
12. Community report

13. Parish Matters

1. To note Muck In (volunteer village tidy) - Saturday 6<sup>th</sup> April 2024 at 10.00 a.m. meeting at Village Hall car park
2. To review parking issues - at School/Church following resident email
3. Mapping – Next steps re ownership of areas
4. To receive photos of Tuners Lane property development area (flooding and photo of protected species) and agree to forward to planning officer
5. Parish Steward – to allocate tasks
6. Stiles and footpaths – to note any update on project work
7. SIDS solar panel – to note any update on ordering equipment
8. WOIC Contact details for volunteer - to note any update
9. D of E volunteer items – to note any additional tasks

14. Website project work – to arrange meeting with Clerk