

**CRUDWELL PARISH COUNCIL  
LOCAL GOVERNMENT ACT 1972  
MEETING OF CRUDWELL PARISH COUNCIL**

All Councillors,

You are summoned to attend the Crudwell Parish Council meeting on Tuesday 28 April 2026 at Crudwell Village Hall at 7.00 pm

Theo Edge – Parish Clerk [parish.clerk@crudwell-pc.gov.uk](mailto:parish.clerk@crudwell-pc.gov.uk)  
<http://www.crudwell-pc.gov.uk>

22 April 2026

**A G E N D A**

1. To receive apologies and record absences.
2. To receive declarations of interests.
3. To receive public questions and comments (the Standing Orders of Crudwell Parish Council allows for 10 minutes).
4. To approve and sign minutes of the Parish Council meeting held on 24 March 2026
5. To receive updates on the progress of items from previous minutes and outstanding items not requiring further decisions.
6. To receive and note bank reconciliation for Mar 2026
7. To receive and note quarterly financial statements for Jan-Mar 2026
8. To approve the following payments and appoint councillors to authorise:

Payee	Details	£ Net	£ VAT	£ Total
Information Commissioner's Office (ICO) Ref: 002c5de51455	Annual data protection fee 2026/27	52.00	-	52.00
Crudwell Village Hall Inv 0428	Meeting room hire 31 Mar – 23 Jun 2026	110.00	-	110.00
Broadbean Inv 2603-08	Website and email support Mar 2026	310.00	62.00	372.00
Wiltshire Association of Local Councils (WALC) Inv WALC-1054	WALC and NALC subscriptions 2026-27	406.35	81.27	487.62
Countrywide Grounds Maintenance Ltd Inv 683821	Grounds maintenance Mar 2026	134.42	26.88	161.30
Busy Fingers Printing Inv Z270326GS2	WOIC (April 2026 issue) PAID by card 13/04/2026	134.16	-	134.16
Parish Clerk	Salary and allowances Apr 2026	469.22	-	469.22
HMRC	PAYE, NIC Apr 2026	35.38	-	35.48
NEST Pension	Employer and employee pension contributions Apr 2026	90.26	-	90.26
Krystal Hosting Ltd Inv 2471915	Crudwell-pc domain renewal 2026-27	10.00	2.00	12.00
All Things Glass	Replacement glass – noticeboard panel	24.17	4.83	29.00
		<b>1,775.96</b>	<b>176.98</b>	<b>1,952.94</b>

**9. To consider planning applications received:**

Reference	Address	Proposal	Closing
<a href="#">PL/2026/00353</a>	2 Pear Tree Cottages, The Street, Crudwell, Malmesbury, SN16 9ES	Retrospective change of use of approximately 13m <sup>2</sup> of land within the red line boundary to allow the continued siting and use of a small oak-clad shepherd's hut for residential accommodation by family and friends and for short-term holiday letting.	07/05/2026
<a href="#">PL/2026/02091</a>	Crudwell Court Farm, Crudwell, Malmesbury, SN16 9EW	Prior approval Part 3 Class R: Agricultural buildings to a flexible commercial use - Prior Approval Under Class R for the change of use of	30/04/2026

		an agricultural building to a commercial use (Class E)	
<a href="#">PL/2026/02320</a>	Bramley House, Tuners Lane, Crudwell, Malmesbury, SN16 9EH	Householder planning permission - Proposed single storey extension and alterations to front of property, addition of living room window and addition of small open porch to garage conversion	14/05/2026
<a href="#">PL/2026/01295</a>	Lower Odd Business Park, Crudwell, Malmesbury, SN16 9SN	Prior approval Part 14 Class J: Installation or alteration etc of solar equipment on non-domestic premises - PV solar installation	14/05/2026

#### 10. To note planning applications submitted

Reference	Address	Proposal	Stance
<a href="#">PL/2026/01971</a>	2 Pear Tree Cottages, The Street, Crudwell, Malmesbury, SN16 9ES	Notification of proposed works to trees in a conservation area -T1 - Ash tree suffering from Chalara Ash Dieback to be felled. T2 - Eucalyptus tree that is recovering from severe stress to have all the dead branches removed and 30% height reduction. T3 - Ash tree to be crown lifted and crown cleaned. T4 - Ash tree suffering from Calara Ash Dieback to be felled.	No comment

#### 11. To note planning decisions determined

Reference	Address	Proposal	Decision
<a href="#">PL/2024/03732</a>	Brooklyn, Crudwell, Malmesbury, SN16 9EW	Full planning permission - Demolition and replacement of a single dwelling and annexe (Class C3) + associated works.	Approve with Conditions
<a href="#">PL/2026/00600</a>	Vine Cottage, Crudwell, Malmesbury, SN16 9ER	Householder planning permission - Erection of outdoor gazebo	Approve with Conditions

12. To appoint an internal auditor for FY2025/26

13. To set allotment fees for 2026

14. To confirm completion of clerk's probation period and provision for additional hours to support project work

15. To consider options for Speed Indicator Device (SID) upgrade to solar panel facility

16. To consider approach for management of bulk electronic communications and associated subscriptions

17. To consider approach for repairs to climbing slats and associated play equipment

18. To consider approach for parish-led engagement of Wiltshire Council's Gigabit Broadband Voucher Scheme (GBVS)

19. To confirm arrangements for Annual Parish Meeting 2026 and Annual Parish Council Meeting 2026

20. To receive a report from Wiltshire Council

21. To receive a report on flood management and Crudwell Flood Action Group (FLAG)

22. To receive a report on neighbourhood planning

23. To receive a community report and update on school parking progress

24. To note correspondence for councillor information

25. To receive reports on parish matters:

- Local Highway and Footway Improvement Group (LHFIG)
- Parish Steward
- Parish Emergency Assistance Scheme (PEAS)
- Poors Charity dissolution
- Aura Solar Farm
- Bus stop
- New website

26. Exchange of information – no decisions can be made on these items. Items requiring a decision will be included as an agenda item at the next meeting.