

CRUDWELL PARISH COUNCIL

LOCAL GOVERNMENT ACT 1972

**You are summoned to attend the Personnel Committee meeting of Crudwell Parish Council on
24th May 2025 in Pettifers Hotel at 11:15 am**

<http://www.crudwell-pc.gov.uk> Lisa Dent – Crudwell Parish Clerk parish.clerk@crudwell-pc.gov.uk

Lisa Dent

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A G E N D A

1. Welcome and apologies .
2. Apologies for absence: to note any apologies received.
3. Declarations of interest.
4. Staff vacancy : Clerk/Responsible Financial Officer of Crudwell Parish Council.
 - a. To discuss scope of role to be advertised (including job description, salary scale point hours, content of advertisement, closing date for applications).
 - b. To discuss screening of applications and interview format, timescales and venue.

Close of meeting