

**CRUDWELL PARISH COUNCIL
LOCAL GOVERNMENT ACT 1972
MEETING OF CRUDWELL PARISH COUNCIL**

**You are summoned to attend the Crudwell Parish Council meeting on 23rd September
2025 in Crudwell Village Hall at 7.00 pm**

Caroline White – Parish Clerk parish.clerk@crudwell-pc.gov.uk
<http://www.crudwell-pc.gov.uk>

17th September 2025

A G E N D A

1. Chair to open meeting, apologies and absence to record.
2. Declarations of Interests on items on the agenda.
3. To Co-opt Tim Kaner as Councillor.
4. Public speaking (the Standing Orders of Crudwell Parish Council allows for 10 minutes).
5. Approval of Minutes from Parish Council meeting 28th August 2025.
6. PC Correspondence.
7. Items for inclusion (at Chairs discretion; no decisions).
8. To note matters arising and determine next steps.

9. Finance, insurance and governance

To note bank statements.

To receive and note bank reconciliation for August 2025.

To note the Conclusion of Audit.

To plan completion of forecast to March 2026.

Payments for authorisation - Payments have been examined, verified and certified by Clerk/RFO. Appoint two councillors to authorise.

Payee	Details	£ Net	£ VAT	£ Total
Village Hall	VH hire Sept – Dec	80		80
Broadbean support x 2	Website and email support, clerk handover	180 50	36 10	216 60
Play Inspection Company	Play safety annual report	195	39	234
Crudwell School	Hall hire PC meetings May – Aug	185		185
Vision	August work	572	114.40	686.40
Countrywide	Grass cutting	134.42	26.88	161.30
BF Printing	WOIC	134.16		134.16
Microsoft	MS365 annual subscription	104.99		104.99
Clerk Salary L Dent		414.82		
HMRC L Dent		93.80		
Clerk Salary C White		411.16		
HMRC C White		75.60		
		2,630.95	226.28	1,861.85.86

Previous payments to note:

Payee	Details	£ Net	£ VAT	£ Total
CIX	Web hosting renewal (April)	90	18	108

10. Planning – resolve comment on applications received

			Applic ref	Address	Proposal	Closing
1			PL/2025/06858	Bramley House, Tuners Lane, Crudwell, Malmesbury, SN16 9EH	Flowering Cherry tree - reduce height and spread by 2.5m and thin and shape - as per works previously carried out 2. Row of 3 Apple trees in vegetable garden - reduce crowns to previous position and thin as required 3. Large Bramley tree in main garden - reduce to previous positions (remove 2.5m) and thin and tidy 4. Rowan tree - planted 10 years ago - reduce height by 1m and thin and tidy Planning Application: PL/2025/06858	17/9/2025
2			PL/2025/06678	Eastcourt Farm, Malmesbury, SN16 9RZ	106.05kWp Fully Optimised PV System with 30kWh Battery Storage Planning Application: PL/2025/06678	1/10/25
3			PL/2025/06673	6 THE RIDGEWAY, CRUDWELL, MALMESBURY, SN16 9YH	Notification of proposed works to trees in a conservation area Planning Application: PL/2025/06673	25/9/25
4			PL/2025/07019	27 TUNERS LANE, CRUDWELL, MALMESBURY, SN16 9EN	Single storey side extension Planning Application: PL/2025/07019	2/10/25
5			PL/2025/07256	Hayleaze Farm, Crudwell, Malmesbury, SN16 9EY	Change of use from holiday/bed and breakfast accommodation (Class C1) to independent residential use (Class C3). Planning Application: PL/2025/07256	14/10/25

11. Planning decisions to note

	Applic ref	Address	Proposal	Decision
1	PL/2025/06166	PETTIFERS, CRUDWELL, MALMESBURY, SN16 9EW	Proposed Works to Trees in a Conservation Area: T1 Horse Chestnut - Fell.	No Objection

12. To discuss and review new PC website options – Cllr Butcher

13. Wiltshire Council report – Wilts Cllr Chuck Berry

14. Neighbourhood Planning report – Cllr Roy Lambley

15. Community Report:

- Flood Alleviation, progress, FLAG, Flood Warden liaison (Cllrs. Butcher & Bullock)

16. Parish Matters

- Community Governance Review Survey

- Playsafety report