

# CRUDWELL PARISH COUNCIL

Tuesday 3<sup>rd</sup> July 2018 Crudwell Village Hall At 7.00 p.m.

**Present:** Cllr P Gilchrist (Chairman), Cllr T Fraser (Vice Chair), Cllr C Berry (Wilts Council), Cllr A Smith, Cllr S Grainger, Cllr J Capper, Cllr A Stewart,

**1. Apologies for absence – Received and accepted for:** Cllr M Credicott, Cllr J Stanford, Cllr Lawes

## **2. Declarations of Interest in items on the Agenda**

To receive any declarations of interest in items laid out in this agenda in accordance with the Parish Council Code of Conduct - **None**

## **3. To confirm the Minutes of the Council Meeting held on Tuesday 5<sup>th</sup> June 2018**

<b>Resolution:</b> To approve Minutes from 5 <sup>th</sup> June 2018 as a proper record	Motion proposed: TF Seconded: JC
Clerk to file and upload onto Parish Council website.	All present in favour

## **4. Matters Arising from previous meeting minutes – June 2018**

SIDS download info	Rec'd from Cllr Gilchrist To Cllr Stewart
Knowledge of any spare bins for playground X2	Cllr Berry
Request for 30 mph limit to Murcott Lane	Cllr Berry advised unlikely to be progressed
Letter to draft to Wilts Council Alastair Cunningham, cc Jane Scott / Cllr Berry detailing their lack of co-operation and preparedness to deal with their riparian rights and there is a need to meet their obligations.	Cllr Gilchrist has reviewed, Clerk to send.
Speedwatch volunteers from the school – contacts	Cllr Stewart to Clerk

## **5. Finance – to include**

- (1) Current bank balances Bus bank instant 26/06/18 £16928.37 Treasurers 26/06/18 £17295.28  
(2) Income Bank interest 11/06/18 £0.77

## **3) Accounts for payment**

1	Neighbourhood Planning	Mobile phone calls – S Burke- Murphy	£171.25	Chq No 001261
2	Crudwell School	Citizens Award	£100.00	Through Debit Card
3	E J Davis	Swillbrook Clearance	£250.00	Through Debit Card
4	PATA	Payroll 3 months	£22.50	Chq No 001258
5	Clerk	Pay correction/May 2018	£485.40	Chq No 001259
6	Clerk	June 2018	£334.35	Chq No 001260
7	Neighbourhood Planning	Vision Planning	£1054.35	Chq No 001262
		Total payments	<b>£2417.85</b>	
8	Neighbourhood Planning	Request for additional funding from Parish Council to be Earmarked Reserved	£3,867.50	Clerk to record on Ear Marked Reserves

## **Resolution: to approve payments**

1. Proposed by PG, seconded by SG and all present in favour.
2. Proposed by PG seconded by TF and all present in favour.
3. Proposed by PG seconded by TF and all present in favour.
4. Proposed by JC, seconded by ASt and all present in favour.
5. Proposed by JC seconded by ASt and all present in favour.
6. Proposed by JC seconded by ASt and all present in favour.
7. Proposed by PG, seconded by TF and all present in favour
8. Proposed by PG, seconded by TF and all present in favour.

*P. Capper* 1/3  
07/08/18



The accounts produced by NHP for their AGM were discussed regarding the request to Earmark further Parish Council reserves for the consultant to complete extra work due to approaching deadlines.

It was agreed to request the Treasurer of the NH Plan Group respond to the following:-

1. That the Parish Council requires a record/list of the documents that have been produced to date.
2. That the Parish Council require a schedule relating to costs.
3. That the Parish Council require a budget estimate to complete NHP.
4. That the Parish Council require a confirmation if any further grant funding is available from Locality.

It was agreed by all present that further explanation re the itemisation of work completed by Planning Consultant (Vision Planning) would be sought if necessary and that the Crowd funded monies held may be needed for future expenditure associated with an Appeal.

It was proposed by PG and seconded by TF and all present in favour that £3,867.50 be Earmarked from Parish Council reserves for Neighbourhood Planning expenses.

(4) PATA Payroll terms and conditions to sign: The updated payroll conditions (to include GDPR) were signed and the Clerk will forward.

## **6. Planning:**

**1. Application Ref:** 18/04475/FUL      Application for Full Planning

**Proposal:-** Two storey side extension (revision to planning consent - 15/09144/FUL)

**At:** The Coach House, Town Farm, Crudwell, Malmesbury, SN16 9ER

**Comments by: 05 July 2018. Crudwell Parish Council resolved the following comment: No Comment**

**2. Application Number: 17/12390/FUL Site Location:** Plum Tree Cottage Kemble Wick Wiltshire GL7 6EQ

**Proposal:** Use of existing tennis court for the siting of horse walker and lunging ring, car parking and associated works (part-retrospective). **Comments by: 05/07/2018**

**Crudwell Parish Council resolved the following comment: Crudwell Parish Council agree that if Highways give their consent and approval, Crudwell Parish Council will issue NO COMMENT.**

**3. Application Number: 18/04857/CLE Site Location:** Sunnyside House, Eastcourt, Wilts SN16 9HN

Certificate of lawfulness for use of and for domestic garden. **Comments by: 12/07/2018.**

**Crudwell Parish Council resolved the following comment: No Objection**

*R. C. Berry*  
213  
07/08/18

## **7. Wilts Council Report (Cllr Berry) – Standing Item**

Site allocations department at Wiltshire Planning have removed the Ridgeway 39 units. Housing in the Malmesbury community was discussed, including , 12 units from Oaksey and the Minety traveller site will apply for conversion to housing for 10 – 12 units.

The School Journeys Travel plan will provide a 20 mile per hour flashing sign outside Crudwell school and there is a Metro count in progress which has meant the SID is not in operation. The mounting of the school sign may require a new location to be sought for the SID.

Cllr Fraser requested a response from Planning Enforcement department regarding a query made re Ravenscourt and Cllr Berry will follow up.

Reducing speed limits (to 30 mph) was discussed re a country lane within the parish. Cllr Berry advised that whilst you can request this and other items for consideration via a proposal to CATG meetings, it would be very unlikely to be progressed.

## **8. Neighbourhood Plan (standing item)**

(1) Update on progress from Neighbourhood Plan Steering Group. Cllr Credicott sent report (was not in attendance). Neighbourhood Plan report July 2018



On the NHP we have been working on finalising the Reports from the 4 Focus Groups and organising that data to support the Strategic Environment Assessment (SEA) Screening Report and the Sustainability Appraisal (SA). Our consultant, Stuart Miles has been instrumental in helping with this and frankly it was not a task that we as a Group could take on in the timeframes we are working to. He is liaising with the Planning team and getting the documents to where they need to be to ensure a smooth passage.

Following on from the PC response to the Wiltshire Site Allocation Plan, we have been able to submit a question to Cabinet which is seeking to have the Ridgeway Site removed from the Draft Plan and to allow the NHP to be the vehicle for delivering the housing sites required to meet the need identified in the Housing Assessment Report (i.e 20 -25 homes to 2026). Chuck has been guiding us and working in the background to solicit support from Cabinet colleagues. We will know the outcome during the day tomorrow.

Over the coming weeks, our objective is to complete and submit the SEA and SA to the Spatial Planning team and as these both feed into the Draft NHP, have this complete to Regulation 14 requirements by the end of the summer. This is a must if we are to meet the Regulation 16 requirements by the time the Inspector considers the Wiltshire Draft site Allocation Plan and for our document to carry weight.

This covered in more detail in the request for funding produced by Sian and appended to the PC agenda. I support the request submitted by Sian because it has become absolutely apparent that we do not have the band width or the technical knowledge and expertise to fast track these documents and present them in a way to meet the needs of Wiltshire Council. Without the additional help from Stuart we just could not get it done in the time available. We are still trying to explore other avenues of funding and will continue to do so. Any support from the PC would be gratefully received and will help to keep us on track.

(2) Letter of intent to submit planning application received from Edenstone Homes.

#### 9. Parish Matters

<b>1. Swillbrook</b>	Clearance arranged by Cllr Fraser and the has been completed	
<b>2. Vacant allotment</b>	Plot overgrown.	Clerk to request M Perrin contact Cllr Fraser to treat plot with weedkiller.
<b>3. Play area inspection</b>	Councillor representative required to complete basic inspections	Cllr Stewart will compete an informal review whilst official replacement for Cllr Fraser is sought.
<b>4. Dog waste bin</b>	It was agreed to no longer progress this issue.	

#### Cllr Berry left meeting at 20.08

<b>5. Noticeboards</b>	Quote received by Cllr Grainger Woodworx £350 + VAT.	All present in favour to proceed.
<b>6. Bus Shelter improvements</b>	Await progress from Cllr Lawes.	It was noted the vegetation around bus stop requires removal/cutting back.
<b>7. Parish Steward</b>	No tasks to request.	
<b>8. Buses (Murcott Lane)</b>		Clerk has forwarded comments.
<b>9. Low level fencing/bollards to Village Green</b>	Cllr Fraser is awaiting quotes.	

**Closing comments:** Cllr Gilchrist requested Emergency Plan to be reinstated as an agenda item. Clerk to note.

Cllr Smith advised the Village Hall have been offered a screen and projector which could assist with planning matters during Parish Council meetings

**There being no further business the Chairman declared the meeting closed at 20.20**

*J. Gilchrist* 313  
07/08/18