

**CRUDWELL PARISH COUNCIL  
LOCAL GOVERNMENT ACT 1972  
MEETING OF CRUDWELL PARISH COUNCIL**

All Councillors,

You are summoned to attend the Crudwell Parish Council meeting on **Tuesday 26 May 2026** at **Crudwell Village Hall**  
at **7.00 pm**

Theo Edge – Parish Clerk [parish.clerk@crudwell-pc.gov.uk](mailto:parish.clerk@crudwell-pc.gov.uk)  
<http://www.crudwell-pc.gov.uk>

20 May 2026

**A G E N D A**

1. To receive apologies and record absences.
2. To receive declarations of interests.
3. To receive public questions and comments (the Standing Orders of Crudwell Parish Council allows for 10 minutes).
4. To approve and sign minutes of the Parish Council meeting held on 24 March 2026 and 28 April 2026
5. To receive updates on the progress of items from previous minutes and outstanding items not requiring further decisions.
6. To receive and note bank reconciliation for May 2026
7. To receive and note quarterly financial statements for Jan-Mar 2026
8. To approve the following payments and appoint councillors to authorise:

Payee	Details	£ Net	£ VAT	£ Total
Scribe INV-16272 PAID 06/05/26	Scribe Accounts Subscription (2026)	33.00	6.60	£39.60
Starboard Systems Limited INV- 16271 PAID 06/05/26	Professional services (2026) and Scribe set up fees	398.00	79.60	477.60
Zurich Municipal Inv 554999787	Insurance premium renewal for 01/06/2026 – 31/05/2027 -revised quote			536.00 (inc IPT)
Countrywide Grounds Maintenance Ltd Inv 688483	Grounds maintenance April 2026	134.42	26.88	161.30
Vision Planning VISINV-0828	Work between 1 Feb and 31 March 2026 (NHP)	825.00	165.00	990.00
Vision Planning VISINV-0839	Work between 1 – 30 April 2026	1100.00	220.00	1320.00
Parish Clerk	Salary & allowances May 2026			489.11
HMRC	PAYE, NIC May 2026			35.48
NEST Pension for Clerk	Employer and employee pension contribution May 2026			45.50
		<b>£2,490.42</b>	<b>£498.08</b>	<b>£4,094.59</b>

**9. To consider planning applications received:**

Reference	Address	Proposal	Closing
<a href="#">PL/2026/02695</a>	West Crudwell Farm, Rabbits Cottage, Morgans Tynings South To Tuners Lane, Crudwell, SN16 9EF	Proposed Conversion of 2 cottages (Jack & Rabbits) into 1 & extension	08/06/2026
<a href="#">PL/2026/03141</a>	RIDGEWAY HOUSE, TUNERS LANE, CRUDWELL, MALMESBURY, SN16 9EG	Notification of proposed works to trees in a conservation area. T1 - Acacia is to be removed to ground level. T2 - Walnut is to be removed to ground level. T3 - Cypress hedge is to be	08/06/2026

		removed to ground level. T4 - Sorbus is to be reduced all over by up to 1.8 metres.	
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#### 10. To note planning applications submitted

Reference	Address	Proposal	Stance
<a href="#">PL/2026/00353</a>	2 Pear Tree Cottages, The Street, Crudwell, Malmesbury, SN16 9ES	Retrospective change of use of approximately 13m <sup>2</sup> of land within the red line boundary to allow the continued siting and use of a small oak-clad shepherd's hut for residential accommodation by family and friends and for short-term holiday letting.	Objects to the retrospective change of use of land indicated in the application to allow the use of a small oak-clad shepherd's hut for residential accommodation and short-term holiday letting. (Doc attached)
<a href="#">PL/2026/02091</a>	Crudwell Court Farm, Crudwell, Malmesbury, SN16 9EW	Prior approval Part 3 Class R: Agricultural buildings to a flexible commercial use - Prior Approval Under Class R for the change of use of an agricultural building to a commercial use (Class E)	Crudwell Parish Council has no objection
<a href="#">PL/2026/02320</a>	Bramley House, Tuners Lane, Crudwell, Malmesbury, SN16 9EH	Householder planning permission - Proposed single storey extension and alterations to front of property, addition of living room window and addition of small open porch to garage conversion	No objection provided the proposed plans are in line with the current Crudwell Design Guidance and Codes (July 2025)
<a href="#">PL/2026/01295</a>	Lower Odd Business Park, Crudwell, Malmesbury, SN16 9SN	Prior approval Part 14 Class J: Installation or alteration etc of solar equipment on non-domestic premises - PV solar installation	No objection

#### 11. To note planning decisions determined

Reference	Address	Proposal	Decision
<a href="#">PL/2026/01212</a>	Pound Farmhouse, Eastcourt, Malmesbury, SN16 9HN	Variation of Condition 2 (Oak Truss detail) of PL/2025/05854 (Oak Garden Room, Oak Conservatory to replace existing, demolition of modern bin store, and relocation of oil tank)	Approve with Conditions
<a href="#">PL/2026/01490</a> - Listed building consent (Alt/Ext)	Pound Farmhouse, Eastcourt, Malmesbury, SN16 9HN	Oak Garden Room - Amendment to Truss Details only of the application PL/2025/05925 - Approved 18/12/2025	Approve with conditions
<a href="#">PL/2026/01971</a>	2 PEAR TREE COTTAGES, THE STREET, CRUDWELL, MALMESBURY, SN16 9ES	Notification of proposed works to trees in a conservation area T1 & T4 Ash - Fell. T2 Eucalyptus - 30% Reduction. T3 Ash - Sympathetic crown lift, secondary branches, 2-3 meters and crown cleaned.	No objection
<a href="#">PL/2023/09595</a>	Land North of Tuners Lane, Crudwell, Malmesbury, SN16 9EN	Erection of 25 residential dwellings and associated works	Approve with conditions

- 12.** To receive a report from Wiltshire Council
- 13.** To receive a report on flood management and Crudwell Flood Action Group (FLAG)
- 14.** To receive a report on neighbourhood planning
- 15.** To receive a community report and update on school parking progress
- 16.** To note correspondence for councillor information
- 17.** To receive reports on parish matters:
  - Local Highway and Footway Improvement Group (LHFIG)
  - Parish Steward
  - Parish Emergency Assistance Scheme (PEAS)
  - Poors Charity dissolution
  - Aura Solar Farm
  - New website
- 18.** Exchange of information – no decisions can be made on these items. Items requiring a decision will be included as an agenda item at the next meeting.