

**CRUDWELL PARISH COUNCIL
LOCAL GOVERNMENT ACT 1972
MEETING OF CRUDWELL PARISH COUNCIL**

All Councillors,

You are summoned to attend the Crudwell Parish Council meeting on **Tuesday 27 October 2026 at **Crudwell Village Hall** at **7.00 pm****

Theo Edge – Parish Clerk parish.clerk@crudwell-pc.gov.uk
<http://www.crudwell-pc.gov.uk>

21 October 2026

A G E N D A

- 1.** To receive apologies and record absences.
- 2.** To receive declarations of interests.
- 3.** To receive public questions and comments (the Standing Orders of Crudwell Parish Council allows for 10 minutes).
- 4.** To approve and sign minutes of the Parish Council meeting held on 25 August 2026.
- 5.** To receive updates on the progress of items from previous minutes and outstanding items not requiring further decisions.
- 6.** To receive and approve bank reconciliation for August 2026
- 7.** To approve the following payments and appoint councillors to authorise:

Payee	Invoice No.	Details	£ Net	£ VAT	£ Total
Countrywide Grounds Maintenance Ltd	711813	Grounds maintenance Sep 2026	134.42	26.88	161.30
Crudwell Village Hall	INV-0485	Meeting room hire Oct-Dec 2026	60.00	-	60.00
Starboard Systems Ltd	22615	Scribe subscription Oct 2026	33.00	6.60	39.60
PKF Littlejohn LLP	SB20263279	AGAR limited assurance review FY 2025/26	210.00	42.00	252.00
The Play Inspection Company	88910	Annual playground inspection 2026	202.50	40.50	243.00
Parish Clerk		Salary and allowances Oct 2026	509.91	-	509.91
NEST Pensions		Employer and employee pension contributions Oct 2026	45.50	-	45.50
			1,195.33	115.98	1,311.31

8. To consider planning applications received:

Reference	Address	Proposal	Closing
PL/2026/05855	The Willow Tree, Tuners Lane, Crudwell, Malmesbury, SN16 9EL	Householder planning permission - Extension of first floor accommodation to full two-storey height rooms. Create a link from the garage to the house first floor to create a bedroom with ensuite. Creation of an enclosed front door porch, and a single storey infill extension to enclose the terrace. Repurpose the store room. Reduction of height of walnut tree by 25%.	29/10/2026
PL/2026/06165	Crudwell Court Farm, Crudwell, Malmesbury, Wiltshire, SN16 9EW	Prior Approval Notification for the Proposed Change of Use of a Building in a Class E Use to a Dwellinghouse (Class C3)	03/11/2026

9. To note planning applications determined

Reference	Address	Proposal	Decision
PL/2026/03086	Lower Odd Business Park, Crudwell, Malmesbury, SN16 9SN	Full planning permission - Erection of workshop building to support the existing agricultural and land management machinery dealership	Approve with Conditions

10. To consider the external auditor's report for FY 2025/26 and determine actions for implementation

11. To consider revised Crudwell Emergency Plan for adoption

12. To consider obtaining a portable phone number for emergency use

13. To consider the draft Memorandum of Understanding for Crudwell Allotments for approval

14. To receive a report from Wiltshire Council

15. To receive a report on flood management and Crudwell Flood Action Group (FLAG)

16. To receive a report on neighbourhood planning

17. To receive a community report and update on school parking progress

18. To note correspondence for councillor information

19. To receive reports on parish matters:

- Local Highway and Footway Improvement Group (LHFIG)
- Parish Steward
- Parish Emergency Assistance Scheme (PEAS)
- Poors Charity dissolution
- Aura Solar Farm
- New website

20. Exchange of information – no decisions can be made on these items. Items requiring a decision will be included as an agenda item at the next meeting.