

CRUDWELL PARISH COUNCIL

LOCAL GOVERNMENT ACT 1972

You are summoned to attend a meeting of Crudwell Parish Council to be held on
Tuesday 24th October 2023 in Crudwell Village Hall Committee Room , Crudwell at 7pm.

Lisa Dent

Lisa Dent - Crudwell Parish Clerk – parish.clerk@crudwell-pc.gov.uk Published: 18th October 2023

To;	Cllrs;	P Gilchrist (Chair)	R Lambley (Vice Chair)	N Doel
		O Hughes	G Lawes	S Butcher
				I Warner

A G E N D A

1. Chair to open meeting, to receive any apologies for absence
2. Public Speaking on request (maximum 10 minutes)
3. To receive Declarations of Interest in accordance with the Council's Code of Conduct.
4. To adopt the Minutes of the Meeting held on Tuesday 19th September 2023
5. To note matters arising and determine next steps
6. Items for inclusion not on the agenda – at discretion of the Chair
7. **Finance**
 1. To note bank account balances
 2. To resolve accounts for payment
 4. To receive external auditor report for audit year end 2023 and note actions/recommendations
 3. Update if available on internet banking
 4. To note: Quarterly financial statement April to June inclusive and review of ear marked reserves
 5. To note: VAT reclaim submitted for £1256.68
 6. To agree Lloyds bank request to go paperfree or continue to receive postal statements
 7. SIDS – quotation received, next steps/approval or quotation
 8. Clerks Laptop – to explore repair or replacement

8. **Planning**

1. WC Ref: PL/2023/08072 Address: Longridge, Crudwell, Malmesbury, SN16 9ER Comment by: 12/10/ (extension requested)	Proposal: Notification of proposed works to trees in a conservation area. Willow trees - overall reduction of 30%-40%
2. WC Ref: PL/2023/08416 Address: Wildar House, The Ridgeway, Crudwell, Malmesbury, SN16 9EQ Comment by: 31/10/2023	Proposal: Householder Application. Single storey rear and front extensions

9. Wiltshire Council report
10. NHP report
11. Community report
12. Parish Matters
 1. Fencing quotes to consider, could proceed to appointment
 2. Melcourt quote for bark chippings to agree and approve
 3. E J Davis quote for distributing bark chippings to agree and approve (also to hand pull weeds from Swillbrook)
 4. Parish Steward - Tetbury Lane sign to replace (report LD) to review quotations and next steps to order
 5. Stiles and footpaths
 - a. Chelworth Right of Way and notifications of access problems (Obstruction on footpath Crud 3 at Chelworth House). Agree next steps.
 - b. Update on stiles upgrade by Cllr Butcher

6. Tree survey – follow up actions to complete
7. Defibrillator – to note new appliance installed.
To consider purchase of childrens pads at £130.80 inc VAT
8. Grounds/grass cutting – new enquiry re contractor, request agreement to proceed to quote or continue with ID Verde with assurance of improvement
9. Pot holes in Grove Road – request parish steward/report whilst we await Wilt Council permanent fix
10. Community pantry – consider how this can be better used if a new location is allocated
11. Highways improvement request Tetbury Lane passing places.
12. To agree to request weed killing to areas in Crudwell by Parish Steward
13. Broken low wooden barrier at Village Green – Mr Wilson will repair, any update on timescale
14. Play inspection company annual inspection £295 plus VAT to review timescale re playground works
15. Mapping of local area

16. Website project work update