

CRUDWELL PARISH COUNCIL

Application Form for candidates applying for the position of Council Clerk and Responsible Financial Officer to Crudwell Parish Council

Please state the post/s for which you are applying	Council Clerk and Responsible Financial Officer
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Please state where you heard about this post:	
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SURNAME	
INITIALS	

ADDRESS	
TELEPHONE NUMBER	
EMAIL ADDRESS	

EDUCATION

Secondary schools attended	From	To	Examinations Subjects & Grades
Further Education	From	To	Qualifications Subjects & Grades
Membership of professional institutions and other relevant training			

CURRENT EMPLOYMENT

Job Title	Employer's Name & Address	Present Salary	From	Period of Notice

PREVIOUS EMPLOYMENT

Job Title	Employer's Name and Address	Salary/ Grade	From	To	Reason for Leaving

Leisure interests

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EXPERIENCE AND SKILLS RELEVANT TO THE POST

Please detail your experience, skills and abilities which you consider relevant to this post

Please continue on a separate sheet if required

HEALTH

Have you suffered from any serious illness within the last five years	Yes/No If yes, please specify
How many days have you been absent from work due to sickness in the last 12 months	
Do you have any conditions or limitations which might affect your ability to carry out all of the duties of the post	
Yes/No If yes, please specify	
Are you registered disabled	

MISCELLANEOUS

Have you had any criminal convictions	Yes/No If yes, please specify
Are there any criminal proceedings pending against you	Yes/No If yes, please specify
Are you related to any Member or Senior Officer of the Council	Yes/No If yes, please specify
Do you hold a clean, valid driving licence	Yes/No

REFERENCES

Please supply the name, addresses and occupations of two referees, (one of which should be your present or most recent employer)

Name	1.	2.
Address		
Position		
Daytime Tel No		

I CERTIFY THAT THE INFORMATION I HAVE SUPPLIED IS TRUE AND CORRECT. I UNDERSTAND THAT SUPPLYING FALSE INFORMATION MAY RESULT IN SUBSEQUENT DISMISSAL

SIGNED.....DATE.....

Please return your completed application form to the parish clerk

Email: parish.clerk@crudwell-pc.gov.uk