

Crudwell Parish Council

Minutes of the **Extraordinary Meeting of Crudwell Parish Council Meeting**
Held in Crudwell Village Hall on 24th May 2025 at 12.00 pm.

Present: Cllrs R Hamilton-Lambley(Chair), P Gilchrist (Vice Chair), O Hughes
S Butcher
Also present: Lisa Dent (Parish Clerk)

- CPC/25/092** **Welcome and apologies**
All present were welcomed to the meeting which opened at 12.15 pm.
Apologies received for Cllrs Warner and Doel.
- CPC/25/093** **Declarations of interest on items on the agenda**
None.
- It was proposed by the chair to vary the order of business on the agenda and all present were in agreement.*
- CPC/25/094** **To resolve – Governance Statement as per AGAR Part 3**
The council agreed each item of the governance statement and the Chair entered this on the AGAR form. The governance statement was signed by the Chair and Clerk/RFO.
- CPC/25/095** **To resolve – Accounting Statements**
The council agreed the accounting statements which was signed by Clerk/RFO before presenting to the council. The accounting statement were signed also by the chair following the agreement of the council.
- CPC/25/096** **To resolve – Year End bank reconciliation**
The council agreed the reconciliation figures.
- CPC/25/097** **To resolve – Variances**
The variances and explanations were agreed and noted.
- CPC/25/098** **To note – Items of expenditure over £100**
The items of expenditure over £100 were agreed and noted.
- CPC/25/099** **To resolve – Notice of Rights of Inspection dates**
The dates were agreed and noted.
- CPC/25/100** **To receive and note – Internal Audit report from Auditing Solutions**
The report was received by the council and actions to be taken were noted.
- Clerk/RFO to post documents to website, submit to PKF Littlejohn and noticeboards.

The Chair declared the meeting closed at 12.24 pm



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