

Crudwell Parish Council

Minutes of the Extraordinary Meeting of Crudwell Parish Council held in Crudwell Village Hall on 30th June 2026 at 7:00PM

Present: Councillors: S Butcher (Chair), N Bailey, I Warner.

Also Present: T Edge (Clerk)

CPC/26/067 To receive apologies and record absences.

Apologies were received from Cllrs R Hamilton-Lambley, P Gilchriest, C Bullock, O Hughes, T Kaner and S Thomson.

CPC/26/068 To receive declarations of interests.

There were no declarations of interest.

CPC/26/069 To receive representations from members of the public in relation to listed agenda items.

There was no public participation.

CPC/26/070 To receive and note the Annual Internal Audit Report for the financial year ending 31 March 2026

Resolution: The Parish Council unanimously resolved to receive and note the Annual Internal Audit Report for the financial year ending 31 March 2026. The Parish Council accepted the recommendations outlined by the internal auditor and directed the Parish Clerk to develop an action plan to implement the recommendations. With exception, the Parish Council noted the internal auditor's recommendation that members evidence their review and approval of payments for release, together with re-implementation of the sequential numbering of payments and recording of those numbers in the cashbook and on the invoice. The Parish Council also noted that the Parish Council's financial record keeping is in the process of transitioning to accounting software tailored for parish councils which will result in adopting different processes for the next financial year.

CPC/26/071 To consider and approve Section 1 (Annual Governance Statement) of the Annual Governance and Accountability Return (AGAR) 2025/26

Resolution: The Parish Council, having considered the findings of the review of effectiveness of the system of internal control, unanimously resolved to approve the Annual Governance Statement (Section 1) of the Annual Governance and Accountability Return (AGAR) 2025/26 and authorised the Chair and Clerk to sign the statement.

CPC/26/072 To consider and approve Section 2 (Accounting Statements) of the Annual Governance and Accountability Return (AGAR) 2025/26

Resolution: The Parish Council unanimously resolved to approve the Accounting Statements (Section 2) of the Annual Governance and Accountability Return (AGAR) 2025/26 along with the supporting bank reconciliation and explanation of variances, and authorised the Chair to sign the statement.

CPC/26/073 To approve the dates for the Period for the Exercise of Public Rights and note the publication of the Notice of Public Rights and unaudited AGAR documents

Resolution: The Parish Council unanimously resolved to approve the proposed dates for the exercise of public rights for the financial year ended 31 March 2026, commencing on 1 July 2026 and ending on 11 August 2026.

CPC/26/074 To consider planning applications received

Reference	Address	Proposal
PL/2026/03566	The Paddocks, Murcott, Malmesbury, SN16 9EX	Householder planning permission - Oak framed orangery to the rear

Resolution: The Parish Council unanimously resolved to make no comment on planning application PL/2026/03566.

Meeting closed at 19:48